HUSSON

COLLEGE

STUDENT HANDBOOK

1974-1975

Husson College

Office of the Dean of Students

To All Students:

Husson College, like many other private or public institutions of higher learning, must continually undergo periods of self-evaluation or study. This year should certainly be another requiring critical, objective, and meaningful self examination.

Students are asking to have a greater say in their own goverance. It is hoped that changes, if they occur, are essential to the growth of Husson and that they are seen as desirable and necessary to all who make up the Husson Community.

I urge you to know your Student Senate and other organizational representatives. Make sure they do the job of representing you. If you approve of what is being done and how it is being done then give your full support; if not, speak out for what you believe to be right.

This handbook contains not only the minimal rules and regulations necessary for any society of persons to govern themselves by, but other information essential to make your college life a little easier. Read the handbook thoroughly; you are responsible for understanding its contents. If questions arise go to the proper authority for the answers. The staff of Husson is here to help you succeed in getting the education you desire.

You will have many opportunities to serve your college and yourself during your stay here. It is my hope that you will be more than just a student but a contributor to the present as well as the future of Husson College.

Best wishes for a successful college career.

Sincerely,

W. A. Lindsay

Dean of Students

CAMPUS COMPASS

Activities	Student Services	Dean of Students
Activities Calendar	Student Services	Dean of Students
Alumni Association	Alumni Office	Mr. McGaw
Campus Employment	Financial Aid	Mr. O'Donnell
Car Registration	Student Services (Housing)	Mr. Bearce
Career Planning	Placement Office	Mrs. Korschgen
Class Activities	Class Officers	Dean of Students
Class Standing	Registrar's Office	Mrs. Sullivan
Club Activities	Club Officers	Dean of Students
Complaints	Student Services	Dean of Students
Course Changes	Advisor/Registrar	Advisor/Mrs. Sullivan
Course Scheduling	Registrar's Office	Registrar
Denial of Credit for Excessive Absences	Academic Vice President's Office	Dr. Sullivan
Division Section Changes	Registrar's Office	Mrs. Sullivan
Dorm Councils	Resident Director Office	Resident Director
Evening Division	CED Office	Mr. Lindsay
Facilities Reservations	Student Services (Housing)	Mr. Bearce
Firearms	Student Services (Maintenance)	Dean of Students/ Security
Fees	Business Office	Mr. Lydick
Grades	Department Office	Instructor
Graduate School Planning	Placement Office	Mrs. Korschgen
Health	College Nurse (Bell Dorm)	Mrs. Miller

CAMPUS COMPASS

Housing	Student Services (Housing)	Mr. Bearce
Insurance	Business Office	Mrs. White
Keys (Dormitory)	Dormitory	Resident Director
Loans	Financial Aid Office	Mr. O'Donnell
Lost and Found	Switchboard (Security after 5 p.m.)	Mrs. Ellis
Mailboxes	Post Office	Mr. VanWart
News Releases	Academic Vice President's Office	Mr. Weymouth
Notary Public	Financial Aid	Mr. O'Donnell
Notification of Death	President's Office	Mrs. Gross
Personal Counseling and Testing	Placement Office	Mrs. Korschgen
Petitions	Student Services	Dean of Students
Placement Information	Placement Office	Mrs. Korschgen
Registration	Registrar's Office	Mrs. Sullivan
Religious Counseling	Chaplain's Office	Fr. Nadeau
Scholarships	Scholarship Committee	Dr. Sullivan
Special Courses	Academic Vice President's Office	Mr. Weymouth
Sports	Gym	Athletic Director
Student Government	Student Senate/ Student Services	Dean of Students
Summer Program	Academic Vice President's Office	Mr. Weymouth
Transcripts	Registrar's Office	Mrs. Townsend
Veteran's Affairs	Financial Aid Office	Veteran's Office
Withdrawals	Registrar's Office	Mrs. Townsend
Women's Activities		
Work-Study Program	Financial Aid Office	Mr. O'Donnell

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The College reserves the right to amend or change this handbook as deemed necessary by the administration. It will be assumed that all students are informed of the policies contained in this handbook.

OFFICERS OF ADMINISTRATION

Mr. Franklin A. Peters, President and Treasurer
Dr. Charles Sullivan, Vice-President for Academic Affairs
Mr. Delmont Merrill, Vice-President for Non-Academic Affairs

GENERAL ADMINISTRATION

Mr. Charles Bearce	Director of Housing
Mr. Robert Goodwin	Director of Institutional Data Processing
Mrs. Ann Korschgen	Director of Placement & Counseling
Mr. William A. Lindsay	Dean of Students; Coordinator of Continuing Education
Mr. Norman Lydick	Comptroller
Mr. Keith Mahaney	Director of Athletics
Mrs. Barbara Miller	Nurse
Mr. Eugene More	Director of Maintenance
Rev. Real Nadeau	Campus Chaplin
Mr. Robert O'Donnell	Financial Aid Officer
Mr. Eugene Smith	Director of Admissions
Dr. Charles M. Sullivan	Academic Dean
Mrs. Mary Sullivan	Registrar
Miss Bernice Thompson	Librarian
Mrs. Donna Townsend	Recorder
Mr. Albert Weymouth	Assistant to Academic Dean; Director Summer Session

DEPARTMENT HEADS, DIVISION LEADERS AND CHAIRMEN

Prof. Reginald McKenney, Head, Accounting Department
Prof. William J. Curran, Jr., Head, Business Administration
Dr. Philip Grant, Assistant to Head, Business Administration
Prof. Dolores Renaud, Head, Business Education Department
Dr. Janet L. Kinney, Head, Secretarial Science Department
Dr. Vesta M. Parsons, Chairman, Division of Humanities, Executive Director of Liberal Studies
Dr. Dennis Helgeson, Chairman, Division of Natural Sciences
Prof. D. Bruce MacGregor, Chairman, Division of Physical Education
Dr. Mary Zink, Chairman, Division of Social Sciences

ACADEMIC CALENDAR

1974-1975

FALL SEMESTER

Tuesday	Sept. 3	Orientation for new students
Wednesday	Sept. 4	Orientation and Registration
Thursday	Sept. 5	Classes begin for all students
Wednesday	Oct. 23	Mid-term grade reports due
Monday	Nov. 11	Veteran's Day—No Classes
Tuesday	Nov. 26	Last day of classes before Thanksgiving vacation
Monday	Dec. 2	Classes resume
Monday	Dec. 16	Classes end
Tues.-Sat.	Dec. 17-21	Final Exams
Friday	Dec. 20	Registration for January Plan
Saturday	Dec. 21	Semester ends

MINI SEPTEMBER (JANUARY PLAN)

Mon. Dec. 23 to Mon. Jan. 20 Independent Study Plan

SPRING SEMESTER

Sunday	Jan. 19	Orientation for new students
Monday	Jan. 20	Registration
Tuesday	Jan. 21	Classes begin
Monday	Feb. 17	Washington's Birthday—No Classes
Wednesday	Mar. 19	Mid-term grade reports due
Monday	Mar. 24	Spring Recess
Monday	Mar. 31	Classes resume
Wed.-Sat.	May 14-17	Final Exams
Sunday	May 18	Commencement

ACADEMIC CALENDAR
1975-1976

FALL SEMESTER

Tuesday	Sept. 2	Orientation for new students
Wednesday	Sept. 3	Orientation and registration
Thursday	Sept. 4	Classes begin for all students
Wednesday	Oct. 22	Mid-term grade reports due
Tuesday	Nov. 11	Veteran's Day (No Classes)
Tuesday	Nov. 25	Last day of classes before Thanksgiving Vacation
Monday	Dec. 1	Classes resume
Monday	Dec. 15	Classes end
Tues.-Sat.	Dec. 16-20	Final Exams
Friday	Dec. 19	Registration for January Plan
Saturday	Dec. 20	Semester Ends

MINI SEMESTER (JANUARY PLAN)

Mon., Dec. 22 to Wed. Jan. 22 Independent Study Plan

SPRING SEMESTER

Monday	Jan. 19	Orientation for new students
Tuesday	Jan. 20	Registration
Wednesday	Jan. 21	Classes begin
Monday	Feb. 23	Washington's birthday (No Classes)
Wednesday	Mar. 17	Mid-term grade reports due
Monday	Mar. 22	Spring recess
Monday	Mar. 29	Classes resume
Tues.-Sat.	May 18-22	Final Exams
Sunday	May 23	Commencement

THE ACADEMIC PROGRAM

1. Course Requirements

At the first meeting of each course the instructor will announce the requirements of the course, including such matters as the number, time and duration of examinations, the frequency of quizzes, term papers, home assignments, etc., and the extent to which each will enter into the determination of the course grade.

2. Grading

(a) General

The student is required to earn a passing grade of at least 1.0 (D) in each course which is a component of his degree program. In addition, the student is required to meet a quality point average which calls for a higher level of achievement.

(b) Course Grade

Student academic performance is officially recorded on a semester basis in grades and quality points. Passing grades for a course are recorded on a numeric scale ranging from 4.0 (A) to 1.0 (D) and earn quality points. Failures are recorded as *F* and earn no quality points. No grades are given over the telephone.

(c) Quality Points

Quality points are obtained by multiplying the course grade by the semester hours of credits that the course carries. The quality point average is determined by dividing the total quality points earned by the total semester hours of course work taken.

Example:

Course Grade	Semester Hours	Quality Points
3.0	3	9.0
2.0	3	6.0
3.0	3	9.0
1.0	3	3.0
F	3	0.0
2.0	1	2.0
	16	29.0

Q. P. Average $(29.0 \div 16) = 1.8$.

3. Reports and Transcripts

A semester report of grades is mailed about three weeks after the semester end to each student at his permanent home address. Upon leaving the College, each student is entitled to a transcript of his academic record without charge; a fee of $1 is charged for each additional copy.

No academic report, transcript or degree is issued to or for a student whose financial account with the College is not in good standing.

4. Grading System

Grade	Numeric Values
A	4.0
B	3.0
C	2.0
D	1.0
F	0.0

Other Designations:

- I Incomplete
- W Withdrawal before midterm
- WP Withdrawal after the midterm with passing grade at date of withdrawal
- WF Withdrawal after the midterm with failing grade at date of withdrawal
- X Credit denied because of excessive absences or withdrawal without notice from any course
- NR Instructor has not submitted grade
- Q Audit, no credit earned

"I" (incomplete) is a temporary grade given when course requirements, which may still be made up, have not been completed at the end of the course. It is the responsibility of the student promptly to make arrangements with the instructor to clear the deficiency. The grade of "I" must be resolved within the next semester or it will appear as an "F" on the permanent record. An "I" is not included in the computation of the student's semester or cumulative average. When an "I" is later converted to another grade, the quality point average is adjusted accordingly.

"NR" is the administrative grade used by the Registrar when an instructor fails to submit a grade for a student. The "NR" reference is changed to another grade whenever one is officially received from the instructor. An "NR" grade is not included in the computation of the student's semester or cumulative average.

5. Course Withdrawal

A notice of intention to withdraw from a course must be submitted to the Registrar in writing on the day of withdrawal. The date that the Registrar receives notice of withdrawal shall be considered the day of withdrawal for all academic purposes. Withdrawal without notice from any course will result in the recording of an "X" (failure due to excessive absence) grade.

A student can withdraw from a course during the Change of Course (Add and Drop) period which extends seven full class days including the first class day of the semester. A student withdrawing from a course during this period will not have the course listed on his official record.

Students withdrawing from a course after the Change of Course period and prior to the midpoint of the semester will receive a grade of "W" if the student has duly notified the Registrar.

6. Audit Courses

Students who wish to audit a course (enroll for non-credit) must follow the usual registration procedures and will be charged according to the regular tuition schedule.

7. Attendance

Degree students are required to attend all classes and take all examinations. Students are not permitted any "free cuts," but absences totaling twice the number of hours the class meets will be permitted for illness or sufficient reason. For example, in a three-credit course a student may be absent six 50-minute periods from a course meeting three times a week or four 75-minute periods from a course meeting twice a week, without danger of failure for absence alone. It is as-

sumed that any absence is taken for serious cause only. All absences will be recorded, and faculty members cannot excuse absences.

Any absences beyond the permitted maximums as described above must be reported to the office of the Academic Dean, in person, and permission obtained for return to class. Faculty will not admit students to class who have been overcut unless the student has a permission slip from the office of the Academic Dean. Students may be excluded from courses even though excuses are offered.

Students absent to excess and those who fail to notify the Registrar's office when withdrawing from a course will be recorded "X."

Upperclass students who cumulative grade-point average is 3.0 and above may apply for a waiver from class attendance at the office of the Vice-President for Academic Affairs.

8. Academic Difficulties

A student in academic difficulty in a course should consult with the course instructor for suggestions and advice. The student is expected to attend any extra-help sessions and should, in addition, confer with his Faculty Adviser.

9. Course Repetition

A course may be repeated for credit in order to clear an "F," "X" or "WF" grade and to replace a "W" or "WP" grade. A course being repeated must be repeated in its entirety. No course may be repeated for credit more than once.

A course once passed cannot be repeated for a higher grade.

In determining whether a quality-point requirement has been met, quality points earned on repetition are substituted for those originally earned.

10. Quality Point Requirements

A degree student is required to meet the following minimum cumulative grade-point requirements in order to be

considered in good academic standing in his class at the close of the academic year:

Class	Cum. Q. P.
Freshman	1.75
Sophomore	2.00
Junior	2.00
Senior	2.00

11. Academic Probation and Academic Dismissal

Failure of a matriculated student to achieve a 1.0 grade-point average during the first semester of the freshman year is cause for academic dismissal.

A matriculated student is given an academic warning if he fails to achieve a 1.5 grade-point average during the first semester of the freshman year. Sophomores, juniors and seniors are given an academic warning if they fail to achieve a 2.0 cumulative grade-point average at the end of the Fall semester.

Freshmen whose cumulative grade-point average is less than 1.75 and sophomores and juniors whose cumulative grade-point average is less than 2.0 at the end of the Spring semester are placed on academic probation.

An academic warning serves to alert the student that his achievement is below the standard required for progression toward graduation. No reduction in the student's class-hour load is imposed and no restrictions are placed on his extra-curricular activity. However, the student is expected to review his study habits and outside commitments.

Academic probation signifies that the student is not in good academic standing. Ordinarily, a student on probation should remove deficiencies during the next summer sessions. Failed courses must be made up in the summer sessions as students on probation will not be permitted to take an extra course during the regular school year.

A student on probation may not remain on probation more than one semester without clearing his deficiencies and raising his grade-point average to the level required for good academic standing.

Failure of any student to reach the required cumulative grade-point average after the semester of academic probation constitutes academic dismissal.

Summer session point averages are incorporated into the total required to end probation. A student on academic probation may take a maximum of six credit hours per session during the summer.

Students who are on academic probation are not eligible to hold office in any organization or to represent the college in any inter-collegiate activity. This applies to matriculated students who are enrolled for at least 12 hours and to those who are on disciplinary probation.

All those dismissed academically must remain out of college for one semester. Readmission is processed through the Academic Dean's Office, and the decision is based on a review by the Academic Committee of the faculty. No credits earned at other institutions during this period may be transferred to Husson College for credit.

12. Honors

A matriculated student is placed on the Dean's List if he has passed a prescribed number of hours of work in the preceding semester with an average grade of 3.0 (B) or better, and without "D," "F," "X" or "I" in any course.

A cumulative point average of 3.6 to 4.0 is necessary to be graduated with High Honors, and a point average of 3.4 is required to be graduated with Honors.

Husson College makes several awards annually in recognition of the accomplishments of members of the graduating class. These are based upon sustained effort, proficiency, accomplishments, excellency of character, academic standing, and contribution to college life. These include:

> Husson Award Watch is given to the outstanding young woman and young man of the graduating class in both the Bachelor and Associate degree program.

13. Directed Study

Directed Study is available only to students in good academic standing. Except under extenuating circumstances, a student is limited to one course per semester on a directed study basis. Directed study is the regular day division programs is restricted to seniors who must:

1. Choose a subject.
2. Select a faculty supervisor who is willing and able to direct the course.
3. Obtain written approval from the head of the department.

14. Independent Study

Independent Study courses are available during the January Plan to all students, but may be taken during the regular semesters when the student meets the following eligibility tests:

1. Junior or Senior status
2. An overall average of 3.3; or
3. A 3.3 average in the previous semester; or
4. A 3.3 average in the area of Independent Study

15. Non-matriculation

If a degree is not desired, a student may be enrolled as a non-matriculated student for one or as many subjects as he desires, up to 13 hours of credit in a semester. Such students are considered in good standing if they maintain satisfactory academic standards and are otherwise eligible for admission to the college. A non-matriculated student may subsequently enroll for a degree program; a maximum of 48 hours of credit is acceptable for transfer to a degree program. All courses must be carried with a "C" grade or better. If a non-matriculated student fails to maintain satisfactory academic standards or is otherwise ineligible for admission to the college, he may not enroll in a degree program at any time.

16. Transfer Policy

The transfer policy of Husson College is liberal, while at the same time, it is academically endorsed.

The essence of the transfer policy evolves from the evaluation of the individual's final official transcript(s) from the institution(s) previously attended. It is the transferee's responsibility to have these transcripts forwarded to the Admissions Office, Husson College.

A transfer student from an accredited institution, who is admitted to Husson College will be granted academic credit for acceptable transfer courses within the following guidelines:

1. Credits for any course in which the transferee has a "D" grade will only be accepted, 1) when the student has earned an associate degree; 2) when a grade of "C" or better has been earned in a course sequel to the one in which "D" was earned, e.g. an Ac 101 grade of "C" or better will validate the grade of "D" in Ac 102.

2. The transfer student, with an associate degree, will be granted advanced standing, i.e., Junior status with up to a maximum of 60 credits accepted from the transcript. However, the student must be aware that more than two additional academic years at Husson may be necessary to complete the degree requirements for specific programs. The length of time may be shortened by earning degree credits in the mini-semester and/or in the two Summer sessions at Husson.

3. The transfer student, after becoming an in-house student at Husson, cannot transfer additional credits into the degree program.

4. A student transferring to Husson without an associate degree will be granted academic credit for courses in which a "C" or better grade has been attained.

5. A student transferring to Husson with a Bachelor's degree can have up to a maximum of 90 credits accepted into a degree program.

6. A transfer student must earn a minimum of 30 credits at Husson to become a degree candidate.

17. General Degree Requirements

The general degree requirements for the Bachelor of Science degree are as follows.

> Satisfactorily complete at least *40* courses totaling *not* less than 120 semester hours, of which at least *18* courses totaling *not* less than 54 semester hours are in General Education. General Education credits should be evenly distributed among English and the Humanities, the Social Sciences, and Mathematics and the Natural Sciences.

At least one academic year in residence as a matriculating student is required of each degree candidate. Ordinarily, the student must take his final 30 hours at Husson College. All candidates must have achieved a 2.0 (C) or better cumulative grade-point average.

Each student must select a major and satisfy the specific departmental requirements for that concentration before being allowed to participate in commencement exercises. Degrees are conferred only at commencement exercises.

A six-year period of uninterrupted study is permitted for a baccalaureate degree. A four-year period is permitted for an associate degree in a three-year program, and a three-year period is permitted for an associate degree in a two-year program.

18. Leave of Absence

A written leave of absence request, in duplicate, is required of students who knowingly interrupt the normal progression of study for the armed services or other reasons. A signed leave of absence request automatically readmits the student without review by the Academic Committee.

19. Scholarships

The college annually awards three one-year, full tuition scholarships to graduates of Bangor High School, Brewer High School and John Bapst High School. Awarded in the names of Fred V. Hart, Leslie G. Dickerman and Dorothy B. Husson, respectively, these scholarships go to students selected by the principal and business department head of each high school

on the basis of scholastic achievement, character, participation in school affairs and good citizenship.

The Grace C. Stewart Memorial Scholarship and the Ethelyn E. Williams Memorial Scholarship are granted by Epsilon Tau Epsilon Sorority to junior and senior members of the sorority. The grants, for approximately $100 each, are awarded for academic achievement, sorority participation and financial need. Candidates must apply in writing.

The Altrusa Club of Bangor awards an annual three-year scholarship to a sophomore woman enrolled in a baccalaureate degree program at Husson. Selection is based on character, need, promise, initiative and academic ability. The total amount is $200.

The Insurance Scholarship of $300 is awarded annually to an outstanding upperclassman majoring in insurance. Selection is based on academic achievement and financial need.

20. Academic Grants

Academic grants are available to all students who have achieved the following quality-point average after one year at Husson:

3.6 or better — $250 per semester
3.4 or better — $150 per semester

Grants are renewable at the beginning of each subsequent year for qualifying students.

The following academic grants-in-aid of $500 each are awarded annually as "memorial scholarships" to upperclassmen who qualify:

In Business Administration
"The John Tyler Memorial Scholarship"
"The Bruce N. Gillaspey Memorial Scholarship"

In Accounting
"The William H. Donahue Memorial Scholarship"
"The Lawrence N. Eaton Memorial Scholarship"

In Secretarial Science
"The Mildred M. Bradford Memorial Scholarship"

Candidates should apply in writing to the Faculty Scholarship Committee.

"The Chesley H. Husson Scholarship" is a one-year, full tuition grant awarded to a student from the high school outside the Bangor area which enters the greatest number of students in the freshman class at Husson the previous year. The award is based on scholastic achievement, citizenship, participation, character, promise and need; the recipient is selected by the principal and the chairman of the business department of the student's high school.

For an upperclassman who has made an outstanding contribution to the college's freshman athletic program, a $250 grant is made in the name of Saul G. Harris. For an upperclass woman who has made an outstanding contribution to the college's freshman athletic program, a $250 grant is made in the name of Clara L. Swan.

Grants-in-aid are available to outstanding athletes who qualify as far as scholastic achievement and financial need are concerned. These grants are administered by the Director of Athletics.

21. Financial Aid

Husson College provides various forms of financial aid to all students who demonstrate a need. The primary purpose of financial aid is to provide assistance to students who, without such aid, would be unable to attend college. Various scholarships, grants, loans, and work opportunities are available through application to the Financial Aid Office.

The exact amount of need is determined on the basis of the Parent's Confidential Statement (PCS), which is filed with the College Scholastic Service. Consideration is given to such factors as current income, number of dependents, other educational expenses, debts, retirement needs, or unusual circumstances.

Students awarded financial aid will continue to receive aid through their undergraduate years at Husson College as long as their academic and personal records are satisfactory and their need continues.

22. Refunds

Students who voluntarily withdraw must file an official withdrawal form in the Registrar's Office. No refund of tuition is made to any student who has not filed the withdrawal form.

The $75 tuition deposit is not refundable. Refund of the balance of the semester's tuition to students who voluntarily withdraw prior to completion of a semester is made according to the following schedule:

Withdrawal during the first week of the school opening the institution will refund 90 percent of stated course price; thereafter during the next three weeks of classes the institution will refund 80 percent of stated course price, thereafter.

During the first 25 percent of the course, the institution will refund 55 percent of stated course price, thereafter.

During the second 25 percent of the course, the institution will refund 30 percent of stated course price, thereafter.

The institution may retain 100 percent of stated course price.

The $150 room and board deposit is not refundable. Refund of the balance of the semester's room and board charges to students who voluntarily withdraw prior to completion of a semester is made according to the above schedule:

Refunds that are due veterans because of termination or discontinuance of courses of study are made in accordance with Veterans Administration regulations. The veteran is responsible for the pro rata payment of tuition, supplies and fees as the period of attendance bears to the full term.

23. Class Designation

Student class designation is determined on the basis of passed courses plus courses for which transfer credit has been given. The designation is as follows:

Freshman	0- 7 courses
Sophomore	8-18 courses
Junior	19-28 courses
Senior	29-40 courses

24. Excess Course Load

A course load in excess of the normal (five 3-credit courses per semester) may be taken only in the senior year when approved by the Academic Dean.

ADMINISTRATIVE REGULATIONS

GENERAL:

Husson College logically expects, students to exhibit honorable and responsible behavior in all areas of their academic and social life. The College does prescribe certain acceptable limits of behavior, but the ultimate responsibility rests with the individual. The institution recognizes and encourages student initiative which is backed by maturity and judgment. To a great extent the College expects the students to interpret basic responsibility for themselves.

DISCIPLINE:

The College reserves the basic right to expel or suspend any student whose actions are believed to be detrimental to the general welfare. The ultimate authority for discipline rests with the Dean of Students; however, most cases involving discipline will be referred to the appropriate Judicial Board or Committee.

RESIDENCES:

Dormitories on the Husson Campus are private residences owned and maintained by the College. They are not public buildings; therefore, visiting is a privilege—not a right—extended to the visitor. Visitors must enter a dormitory to see a specific person or persons who must be willing to welcome the visitor. Each resident has a right of access to his or her room and the right not to have visitors. No "live-in" arrangements are allowed, thus a person of one sex may not move possessions into the room of a person of the opposite sex. Special bathroom facilities will not be provided for the opposite sex in any dormitory.

INDIVIDUAL DORMITORY REGULATIONS:

Except for those floors (level 8 Hart) and (level 7 Carlisle) which are designated quiet floors, each wing will, by October 1, have determined their quiet hours, visitation rules, dormitory government, and judicial proceedings within the limits of rules and regulations already in existence according to a ratification by 75 percent of those voting. This will be ac-

complished by the Resident Director's holding meetings of each wing during September. At the initial meeting each wing shall elect a Wing Chairman and six members of a Wing Council (per floor). The Wing Chairman shall then assume responsibility for the meeting and all subsequent Wing meetings. Discussion at the initial meeting and all meetings until voting occurs should center around parietal hours, quiet hours, then other business. The Wing Chairman will ensure a vote on all Rights and Rules by October 1 reporting results to the Dean of Students, Housing Director and Resident Director. Copies will be posted on all levels of that Wing. Rights and Rules, once adopted, must be adhered to and it will be the responsibility of the Wing Council to assist the Level proctor in the enforcement of the Rights and Rules. Changes in Wing rules can only be accomplished by vote. A vote can be initiated during the year only by petition containing signatures of 25 of the wing residents. A Wing meeting must be called within ten days after receipt of the valid petition by the Resident Director who will call the Wing meeting. Notice of the meeting must be posted conspiciously 72 hours in advance of the meeting. 75 percent of the residents must approve the change in order to effect the change which will take place the day following voter approval.

From one academic year to the next the Spring Rights and Rules are in effect for the following Fall term until the approval of changes through the regular meetings of the Wing Council established in September.

CONDUCT

Student conduct should follow established traditions of good behavior and decorum in dormitories, classrooms and public places.

The college supports all city ordinances and state laws and expects compliance by its students with all Local, State and Federal laws. Violations will subject students to discipline by the college and/or civil authorities.

WARNINGS

In case of minor infractions of college rules and regulations, warnings may be issued by the Dean of Students. An

accumulation of warnings may lead to review by the Committee on Social Discipline (Discipline Board).

In some instances, the committee may place a student on social probation, which implies that any further breach of good conduct will lead to suspension or dismissal.

SOCIAL PROBATION

While on social or academic probation, a student is ineligible for college scholarships and may not hold office in any college organization or take part in intercollegiate activities. The student also may become ineligible for financial aid. Parents are notified of the action if the student is a minor, and it becomes part of the student's permanent college record.

PARIETAL HOURS

The college authorizes parietal hours on Friday and Saturday from 12:00 noon to 2:00 a.m. Sunday through Thursday, parietal hours are 12:00 noon to 12:00 midnight. Each wing (see page) may vote on its own hours within these limits.

SERIOUS OFFENSES

A student who is guilty of any offense against law and order at a time of public disturbance or an unauthorized demonstration, or who disregards the instruction of a college official, may be suspended or dismissed.

Misconduct of a serious nature will be dealt with directly by the Dean of Students and/or the Executive Committee without referral to the Social Discipline Committee in cases which do not require investigation, or where there is no question of guilt or innocence. Any sanction so imposed will be subject to appeal to the Social Discipline Committee at the option of the student. The Social Discipline Committee will be informed of all such actions by the Dean of Students.

ALCHOLIC BEVERAGES

Students of legal age (18 years) may consume alcoholic beverages within their dormitory rooms and designated areas but should not appear on campus in an intoxicated condition.

The College states unequivocally its position that social drinking must never be undertaken to the detriment of or in violation of the rights of others. Furthermore, each individual student is responsible for his sobriety and personal discipline in this area. In the event that abuse takes place, this social privilege may be revoked at any time by the College or its staff.

In addition, any abuse of alcholic beverages, which is disruptive of residence-hall living and/or harmful to the general welfare of any resident will make the violator subject to severe disciplinary action. Repeated violations will not be tolerated.

FIREARMS AND FIREWORKS

Possession or use of explosives, firearms, knives, whips, air rifles and similar dangerous weapons is forbidden in dormitories and on the campus. Any firearms kept on the campus MUST be authorized in writing by the Dean of Students and must be registered with Security. Storage is available. Possession of fireworks is a violation of College, State and Local laws.

GAMBLING

Gambling is not permitted in the dormitories or on campus property.

DRUGS

Unauthorized possession or use of any type of pep pills, narcotics, barbituates, amphetamines, marijuana, LSD or hallucinogens will be reported to the proper legal authorities and will result in immediate dismissal from the college.

VANDALISM

Students are expected to take any reasonable action necessary to quell vandalism involving college property. Throwing objects, including water, in rooms or corridors or from windows is not permitted. This includes conducting any form of athletic event or game in the corridors, such as throwing baseballs, basketballs, or other missiles. Damages will be assessed and charged to residents of the floor in the event direct responsibility cannot be determined.

ASSEMBLY

POLICY STATEMENT

Husson College wishes to encourage the broadest use of communication channels among all elements of the college community. The college administration maintains an open-door policy so students and others may feel free to talk with them at all times.

The college recognizes the freedom of inquiry, the search for truth and the dignity of men as basic tenets of higher education. It is central to the purpose of Husson College that students, faculty and administrators shall have the right to express their views freely and openly on the campus and in the community.

The college further recognizes that students, faculty and administrators alike bear the burden of responsibility to pursue these ideals in a just and orderly manner, with the goal of their actions being the solution rather than the creation of problems.

DEMONSTRATIONS

College demonstrations are defined to be assemblies for the purpose of expressing publicly opinions or grievances of a member or members of the student body, the faculty or administration of Husson College. Demonstrations should be conducted in a peaceful and orderly manner designed to influence issues of public concern or decisions of the college or any of its constituents or groups.

DISTURBANCES

College disturbances are defined to be actions of any constituent of the college which result in personal injury, damage or destruction of property or disruption of the orderly processes of the college.

Orderly processes of the college are defined to be those activities, functions and services provided by Husson College for its constituents which include entrance to and exit from all campus buildings, classrooms, offices and official college events; conditions and facilities for orderly meetings of

classes, campus groups and organizations and for the functioning of the vital administrative affairs of the college; and the safety and privacy of college and student records and files.

Husson College recognizes the rights of all its constituents to express their views openly and publicly through orderly assembly; but it is unacceptable to the college for any of its constituents to lead, allow or participate in college disturbances. Individual violators of this policy will be subject to strict disciplinary action by the appropriate college committee or authority.

CAREER PLANNING

The office of Career Planning provides career counseling to ALL Husson students and alumni interested in making use of its services. Some of these include:

1. Career planning and placement counseling
2. A career reference library
3. Seminars in employment interviewing and job securement
4. Establishment of individual student files for placement purposes
5. Maintenance of full and part-time employment information

Each student is encouraged to visit the Career Planning office to discuss his career goals and to register for the placement services.

COUNSELING

The Counseling Office (combined with the Career Planning Office) makes available a variety of services to the student. Qualified individuals assist with academic, social, religious, health and personal needs. Psychological, vocational and intelligence testing is also used to help a student determine his capabilities and potential. If a student feels a need for consultation, he should not hesitate to come to the Counseling Office.

HOUSING – RESIDENT LIFE

POLICY

As a matter of general college policy, Husson students are required to reside on campus unless married and living with spouse in the local area within reasonable commuting distance or living with parents, relatives or guardian within reasonable commuting distance. Anyone who feels his or her individual circumstances, including those previously mentioned, should allow for off-campus living must request permission using appropriate application forms available through the Housing Office. This must be done prior to the beginning of the academic year or semester. The Housing Committee will review all requests for off-campus living and make recommendations to the Dean of Students except in those cases involving married students or those living with parents, relatives or guardian which will be acted upon directly by the Dean of Students. If approved, requests for off-campus living become effective for the semester immediately following the one in which application is filed and approved. Once off campus, students must petition to move back on campus.

ASSIGNMENTS

Residence assignments are made on a presumption of double occupancy. Other than in the modification of the living style in Carlisle dormitory and Bell dormitory, the number of available single rooms will be limited. Requests for single rooms, to the extent of availability, will be honored on a first-come, first-served basis. Medical requests will receive priority consideration provided a detailed physician's statement is included with the dormitory contract. It will be to everyone's advantage to return the dormitory contract as soon as possible if any preference is to be considered. The dormitory deposit of $50 is required with the contract if a request is to be confirmed. Without the deposit, room assignments will be made on a space-available basis providing the contract is returned. Without the contract no room assignment will be made. Persons requesting single rooms, regardless of reason, must also submit the additional first-semester single-room fee of $100 with their room-request contract or the single room cannot be assigned.

REQUESTS

Students submit request for housing in May for the following year. The Housing Office will begin room assignments in July for those whose $50 deposit has been made. Anyone who desires to change his already submitted request should do so. It is doubtful if specific room requests for dormitories can be considered after mid-July.

Husson College has begun modification of Level 1 Carlisle and levels 2 and 8 Bell into two-and three-room suites. The two-room suite will consist of a bedroom, double occupancy, and a furnished sitting room. The three-room suite will consist of two bedrooms, double occupancy each, and a furnished sitting room. The sitting rooms, with inner connecting doors to bedrooms, will be carpeted, contain a sofa, two easy chairs, table, and lamp. In addition, the halls will be carpeted, walls paneled and lights put on variable brightness control.

All requests for suites will be handled in the same manner as single-room request, first-come, first-served. In addition to the regular $50 deposit, the first-semester additional charge of $100 must accompany the request for a suite. The additional charge for assignment to a two-or three-bedroom suite will be $100 per semester, the same as for a single room and the first-semester additional fee is due in advance.

It is the intent of Husson College to make campus living as comfortable and desirable as possible. There is the necessary additional charge, as explained, for any special accommodations. Quiet floors are established on level 8 Hart and level 4 Carlisle with compliance to established quiet hours required. If you wish a quiet floor, please indicate this on your contract (room request).

ROOM CHANGES

Persons who wish to change room assignments or who wish to move into single-or multi-room complexes must request changes through the Housing Office on forms available. The additional single-room or multi-room complex fee of $100 is payable in the normal billing process upon notification of availability of such space for the following semester. If space becomes available during the semester, the charge will be

pro-rated for the remainder of the term and the charge is due prior to occupancy. All special accommodation charges are due in advance of occupation.

No one is allowed to change rooms *until* and *unless* approved in writing by the Housing Director.

Persons moving from one wing to another are required to abide by the regulations in affect for that wing.

RESIDENCE INSPECTIONS

Inspections of all residences will be conducted at scheduled times at least twice per semester (approximately mid-term and just prior to end of term) to determine the material and room condition of the dormitories. This does not preclude other inspections is deemed necessary. At least one week's advance notice will be posted as to times and dates of such inspections. The inspecting group will consist of, at least, the level Proctor, Resident Director, Housing Director and a representative of the Maintenance Department. This is a material, health, safety, and room condition inspection and not a search. The student occupying the room or his designate should be present. A report of condition will be made to the student(s), Proctor, Resident Director, and Housing Director. A report of any damage, beyond normal wear and tear, will be made to the Dean of Students, Vice-President for Administration, and the Comptroller, in addition to those previously mentioned. The estimated cost of repair to be billed to the occupant(s) will be included. The College may make routine repairs during normal working hours and emergency repairs when needed. Every effort will be made to notify occupants of repairs in advance.

INVESTIGATIONS, ROOM ENTRY, SEARCH

The Dean of Students may, in the case of violation of dormitory regulations, initiate and supervise an investigation to determine the facts relating to such violations.

1. The investigation may include interviews or receipt of written statements from any student including a suspected student.

2. Before questioning a suspected student must be informed of nature and time of alleged violation(s) and rights to silence or representation by person(s) of own choosing.
3. An investigation *may not* include a search of a student's person, room, or effects without consent except by law enforcement officers with a duly issued search warrant any may not include examination of articles or information obtained, directly or indirectly, from an unauthorized source. This does not include prohibition of normal inspections at previously designated times or forcible entry to any place or restraint of any person in order to prevent a crime or criminal act, damage to property or harm to persons when such entry is made with reasonable belief that such crime, damage, or harm is occuring or about to occur. A report of all such entries or restraints must be made to the Dean of Students as soon as is practicable.

ALTERATIONS

Students will not alter, repair, install equipment or paint rooms except within the limits of the program established. These limits may be obtained from the Housing Office. Students assigned to a given room are financially responsible if the limits are exceeded. Damages are assessed to those admitting responsibility or found responsible. Corridor, foyer, or building damage, unless person responsible is found, will be assessed to the floor, wing or dormitory as appropriate.

ELECTRICAL EQUIPMENT

Electrical appliances with open coils, immersion heaters, stoves, soldering irons, and high wattage units are not allowed since the room circuits are not designed for high wattage.

REFRIGERATORS

Students may be permitted to have refrigerators in rooms provided they meet the following specifications.

1. Not in excess of 3 cubic feet
2. Approved by U.L. (Underwriters Laboratory)

3. Not to exceed 1.5 amps
4. Connected to grounded outlet
5. No more than one unit per room
6. Must be inspected by the maintenance department
7. Exceptions to size may be granted, upon request, to organizations occupying lounges.

RADIOS, TV, RECORD PLAYERS, MUSICAL INSTRUMENTS

The use of such equipment is permitted, however, the sound should not be directed out an open window or at such a volume as to entertain the whole level, dormitory, or complex. Since you are entertaining yourself or occupants of your room, kept the volume at a reasonable level. Outside aerial are not allowed. No transmitting equipment is allowed.

Musicians are requested to consider others and to use discretion in playing instruments and they should not be played during study hours. It you are asked to lower the volume, please do so because you are obviously disturbing others.

TELEPHONES AND VENDING MACHINES

Telephones (public each level), washing machines (Carlisle basement), and vending machines (lower foyers) are provided as a convenience. Tampering with them not only renders them inoperative but might result in their removal. If a machine or phone malfunctions, report it to the Resident Director who will inform Student Services.

FIRE DRILLS

Fire drills will be held once or more each semester. The fire drills are for your protection. The cooperation of all students is necessary in order to make them effective. When the fire bell rings: secure appropriate clothing, leave room with: shades up, lights on, door closed, leave building quickly — no running, and take nearest escape route. A towel may be a handy item in case of opening hot door handles. In case of a fire, no one is to re-enter the building until it has been cleared by a fire department representative, and not until he gives his permission. For a fire drill, notification will come by way of the head resident.

FOOD SERVICE

Meals are served in Dickerman Dining Commons three times daily during posted hours. The dining commons is closed during all scheduled vacations and holidays, at which time foreign students and others remaining on campus must make their own arrangements for meals.

An appropriate non-transferable resident meal ticket is issued only to the student entitled to use it. Lost meal tickets are replaceable at the Housing Office at a charge of $2.

Non-resident students and guests may purchase meals at the Dining Commons at the going per meal rate or in the commuter cafeteria (WigWam) in Peabody Hall.

Dishes, glassware, silverware, etc., are not to be removed from the Dining Commons or cafeteria. Food preparation is not permitted in the residence halls. Perishable foods are not to be stored in student rooms, except in the case where permission for a refrigerator is granted. Other food items should be kept in closed containers to avoid attracting insects and to prevent contamination.

KEY DEPOSIT

A $5 key deposit must be paid prior to issuance of room key. Deposit will be refunded upon surrender of room key.

LINEN SERVICE

The College provides linen through a contracted service. Each resident student receives two clean sheets, one pillowcase, and two bath towels per week. When a resident departs or vacates a room, all linen must be returned before clearance can be granted. Charges for lost or damaged items will be:

Sheets	$2.50 each
Pillowcases	$1.00 each
Towels	$1.00 each

The above charges will be payable to the Linen Service (Associated Linen Service, Inc., P.O. Box 510, Utica, NY 13503)

OVERNIGHT GUESTS

A student tenant may entertain an overnight guest of the same sex at any time for a maximum of two successive nights. This privilege may be extended provided prior arrangements have been made with the Housing Director (Resident Director in absence of Housing Director). A student desiring a guest must make arrangements with the Housing Director (Resident Director) as early as possible (24 hours if bed is needed). Guests using a student's bed need pay for linen only. Beds are available for sponsors of guests who do not have a student's bed to use. The fees are:

Guest Room	$2.50/night
Linen Service only	$1.00/night

All guests must register with the Resident Director (proctor in his/her absence) prior to the stay and will be assessed the linen charge at that time. Cot or room charges are to be paid prior to leaving. The sponsor is responsible for the actions of the guest and all charges if not taken care of by the guest. The sponsor is responsible to see that the guest is properly registered.

CARE OF ROOMS AND FURNITURE

Student rooms shall be kept reasonably clean and neat by the occupant(s). Cleaning equipment is available through the dormitory custodian, resident proctors or resident directors. Custodial service takes care of halls, stairwells, foyers and lavatories. Window screens are not to be removed by the students. Students are responsible for articles of furniture assigned to them and should not take it upon themselves to move it from one room to another. Student may add furnishings within the limits of good judgment and safety. Students (occupants) will be charged for damages beyond normal wear and tear.

PROCTORS

The proctor is an individual with multiple roles. Upon appointment the proctor becomes a college employee with responsibilities to the Dean of Students, Housing Director, Administrative officers, Dining Commons, and others con-

cerned with student welfare. While some of the proctor's time is taken up with administrative details, the major responsibility is the concern for a satisfactory climate for academic and social adjustment and welfare of the resident student.

The proctor is a student, a counselor, and the person most closely associated with maintaining a general academic atmosphere in the dormitory 24 hours a day.

The proctor is charged with the responsibility for carrying out and seeing that others abide by the dormitory and college rules and regulations. You owe the proctor your cooperation and assistance in this regard. In cases of disagreement, do not defy the proctor. Do as requested; then see the Resident Director, Housing Director, or Dean of Students, preferably in that order for any clarification, explanation, adjudication, or rectification.

CURRENT ADDRESS/TELEPHONE NUMBER

It is the responsibility of each student, resident or nonresident, to ensure that a current address and telephone number, where he or she can be reached while attending school, is on file with the Registrar and Student Services. Name and address forms will be distributed to all students during the beginning of the Fall term (Summer term for Summer School attendees). Where the official address and telephone do not agree with your address and telephone number while attending school both must be shown. If the address and/or telephone number are changed, the Registrar and Student Services must be notified as soon as practicable. These addresses and telephone numbers are for official use and for the use of Husson College only.

RESPONSIBILITY AND ACCOUNTABILITY

It goes without comment that when several persons live in close proximity to one another that there must be ground rules to live by. The attempt has been made to establish a reasonable set of rules, uncomplicated, and minimal in number relying more on the student's sense of right and wrong. The preservation of individual rights must be maintained. The College position and policies are clear. Since adulthood is recognized by State of Maine Law at 18 years of age, the College must move away from the concept of "in loco parentis."

Opportunities arise to revise policy but it is expected that students will comply with existing rules and regulations until they are changed. As citizens you are subject to Local, State, and Federal Laws.

Your course of action as to the behavioral alternatives available to you will be the deciding factor as to the discipline or prosecution that may result. As well as familiarizing yourself with your rights, understand as well the Laws under which you live. There are laws involving hitch-hiking, drugs, drinking, public demonstration, etc. We cannot spell them all out; we cannot outline all the laws or all your rights. Counseling and assistance is available, but we cannot and will not circumvent the existing laws.

CASHING CHECKS

The College cannot provide banking facilities for its students. You are urged to make connections with local banks so that check cashing can be made easier and more accessible.

As a convenience, and when funds are available, the Business Office will cash personal checks in amounts not exceeding $50.

No check will be cashed without proper student Photo-Identification card.

DORMITORY CLOSING AND MOVING OUT

Dormitories are closed during the Thanksgiving, Christmas, mid-year and spring vacations. Foreign students and others who must remain on campus during these periods should notify the Housing Director at least two weeks prior to the vacations and may have to be relocated during this time.

Rooms must be vacated by midnight of the day following the last final exam of each semester. Each resident student should return his room key to the Resident Director and have his room checked before leaving. Failure to do so may result in an assessment in the amount necessary to replace the lock and will render the student liable for whatever damage may occur in his room, regardless of whether or not the student is actually responsible. Completion of the Room Condition forms ensures that the student will not be held responsible for damage which may occur to his room following his departure.

MOTOR VEHICLE REGULATIONS

All Husson College students, including freshmen, are allowed to have motor vehicles on campus, provided they observe the college's motor vehicle rules. Motorcycles and scooters fall under the jurisdiction of cars.

Vehicles on college property are operated at the owner's risk. Husson College assumes no responsibility for loss or damage to any vehicle or personal property on campus. To be permitted on campus, vehicles must be operable and must be legal to operate according to State and Local laws. Vehicles cannot be loaned to anyone considered ineligible to operate a vehicle either by the State or by the College. If a vehicle is loaned, both the owner and the operator may be accountable for any violations.

VACATIONS

Motor vehicles *may not* be left on college property during vacations.

COURTESY PASSES

Temporary courtesy passes may be issued by the Student Services Office when compliance with normal parking regulations creates an unusual hardship or if the person is only an occasional visitor to the campus.

DECALS

Motor vehicles owned or operated by members of the Husson community must display appropriate decals. Decals are available in the Student Services/Housing Office and at some registrations. To be eligible, a student must have proof of liability insurance (not less than $10,000), proof of vehicle registration and a valid driver's license. The fee for the decal is $1; a charge of 50 cents is made for additional decals issued to the same individual thereafter.

Decals should be affixed to the left-hand side of the vehicle's rear bumper.

CHANGE OF STATUS OF VEHICLE

Any change in the status of a registered vehicle must be reported to the Student Services office (sale of vehicle, change of vehicle license number, etc.). When a decal is no longer appropriate, such as when the vehicle has been sold or the student ceases to attend Husson, it must be removed.

OPERATING

One way traffic is posted on the entrance and exit ways between Hillman Avenue and College Circle. All other roadways have two way traffic. Speeds in excess of 15 miles per hour are in violation of college regulations.

PARKING

Parking is limited to the properly posted lot and area designated by the decal. Commuting students must park in the lot off Hillman Ave. Residence students must use the designated lot behind their respective dorms. No parking is permitted on College Circle or on the roadways or walkways surrounding the dormitories or the Dinning Commons. No student parking is permitted in the lot behind the Dickerman Dining Commons. Vehicles should be parked so that all wheels are on pavement or gravel. Works zones, driveway exits, entrances and hydrants must remain clear at all times.

Overnight parking is permitted only in the designated dormitory lots. During snow removal or other maintenance operations, drivers are asked to move their vehicles promptly when asked to do so by maintenance personnel.

MINOR VIOLATIONS

1. Parking adjacent to a fire hydrant $5
2. Failure to report change of license plate number ... $5
3. Obstructing driveways, delivery entrances or creating a hazard by parking in other than authorized area .. $5
4. Failure to comply with snow-removal regulations ... $5
5. Incorrect zone $2
6. No-parking zone $2

7. No student parking $2
8. Double parking $2
9. Disregarding the signal of a college or security officer $2
10. Excessive noise nuisance of a vehicle $2
11. Parking on grass $2
12. Improper display of decal $2
13. Failure to wear helmet while riding cycle $2
14. Running or removing blockade $2
15. Driving on paths $2
16. Overloading and riding on back of cars $2
17. The first four minor violation are as listed above; a fifth minor violation $20

MAJOR VIOLATIONS

1. Operating vehicle in reckless fashion (i.e., speeding, improper operation, failure to stop at stop signs, driving on the wrong side of the road, and similar violations of the Maine State Motor Vehicle Code, city or township ordinances ..... $5 to $25
2. Failure to register vehicle (plus registration fee of $1) $30
3. Possession or operation of a vehicle by an ineligible person $50
4. Failure to surrender decal on notification .. $10 per day
5. Possession of illegal vehicle $50

FINE PAYMENT

All fines must be paid in the Student Services office within 48 hours of violation. Failure to pay fines or make an appeal of the fine will result in referral by the Dean of Students to the Committee on Traffic Violations for adjudication. Hearings will be held on a weekly basis.

Excessive fine accumulation and/or offenses will mean suspension of the vehicle's use for one semester, plus a letter to those financially responsible for the student, explaining the violation and the reason for the action. Suspension of a vehicle from the campus does not cancel payment of all fines. The fines will still be in effect and must be paid. Failure to pay fines promptly may also result in the withholding of grades and transcripts, and, in the case of graduating students, diplomas and/or degrees.

JURISDICTION

Husson College students are under the college's jurisdiction while enrolled at the college—from the moment of registration until the expiration of the period of enrollment.

The college reserves the right and the student concedes to the college the right to require the withdrawal of any student at any time for such reason deemed sufficient to it, and no reason for requiring such withdrawal need be given.

Rules and regulations for dormitory residents and commuting students are published in the Student Handbook, which each student receives prior to his registration. Failure to comply with the established policies of the college may result in suspension or dismissal.

STUDENT SERVICES

The Student Services Office provides a variety of ministrations to the student. Assistance is available through trained personnel to assist the student in his social, academic, religious, legal, or health needs.

College faculty, administration and student "peer" assistance is supplemented by the Counseling Office in conjunction with the Eastern Maine Medical Center, the Bangor Counseling Center, or the Bangor Mental Health Center, where special help can be provided where needed.

The campus infirmary is located in Bell Hall and is staffed by a registered nurse. Hours are 8-12 a.m. and 1-3 p.m. Monday through Friday.

HUSSON HEALTH PROGRAM

Husson College, in conjunction with the University of Maine system, is pleased to announce a comprehensive program of medical care at the Bangor Area Student Health Center (BASH). The program calls for an out-patient clinic nearby at the Bangor City Hospital to serve the college age group in this area. This clinic will be staffed by a physician, three extended care registered nurses, a laboratory technician, and a pharmacist. One of the RN's will spend the majority of her time at the Husson Campus Infirmary for the convenience of students.

Each resident student will prepay through the health fee for the following program (optional for commuters):

1. Unlimited consultations with BASH Center physicians and nurses for any health problem during regular clinic hours on the campus of those institutions requiring participation in the health program.
2. X-ray examinations which can be performed at the BASH Center and which do not require the presence of a radiologist.
3. Commonly required laboratory examinations such as routine blood counts, urinalyses, mononucleosis tests, V.D. cultures, throat cultures, pregnancy tests, etc.
4. Physical therapy services.
5. Routine immunizations, allergy injections, etc.
6. Pre-employment physical exams, pre-season athletic exams, examinations for special programs.
7. Medicines for acute illness will be furnished by the BASH Center Pharmacy at no cost to participants. Medicines for chronic illness or for prophylaxis will be furnished to participants at the lowest retail rate.

In addition to these prepaid features, arrangements have been made for hospitalization for minor illness at the University of Maine at Orono Student Health Center Hospital. This is a licensed hospital and *charges are made* for care.

Emergencies occurring when the BASH Center is closed will be seen at local area hospitals at the hospital's usual charges. We hope to keep emergency illnesses at a minimum by having the BASH Center staffed 45 hours a week. (Actual hours of operation will be promulgated at the beginning of the fall term.) If illness requires emergency treatment outside of these hours, the student will be responsible for emergency room charges.

Facilities will be located in the Bangor City Hospital, formerly the Dow Air Force Base Hospital, about five minutes driving time from the Husson campus.

In addition the Husson Infirmary, staffed by a Registered Nurse, is open from 8 a.m. to 12 noon and 1 p.m. to 3 p.m. Monday through Friday as a part of the BASH program.

The health fee per student which covers the above-mentioned services is $20 per semester. The program is mandatory of resident students and optional for commuters. This low-cost plan will assure continuity of care at the highest level.

As the BASH program is for out-patient treatment only, every student must be covered by accident and sickness insurance, as well. If your family does not have insurance that would cover hospitalization, may I suggest the Student's Accident and Insurance Plan offered by Guarantee Trust Life Insurance Company of Chicago. The cost of this plan is in addition to the BASH program charge. The plan is available to students at a cost of $26 for twelve month coverage, or $20 for ten months. Please contact Mrs. White at Husson College if you desire full information regarding this plan. May I reemphasize that this is needed to supplement the BASH program only if you *do not* already have some family coverage for hospitalization.

Interviewers who visit Husson annually include representatives from more than 100 national firms, as well as from state and local companies, school superintendents, and representatives of various agencies and departments of the United States Government and state governments.

The Alumni Association maintains contact with individual alumni and alumni chapters and organizes Homecoming activities each fall. The Alumni Office also publishes the Husson Alumnus periodically during the year. Graduates are encouraged to keep the office informed of their address changes.

The Husson College Arts Committee sponsors concerts, lectures, professional theatrical productions, art and photographic exhibits, and films on campus, free to all students and open to members of the community.

An office of religious affairs was established at Husson College. A coordinator is appointed by the school to help plan a variety of religious activities for Husson students. The office is in close communication with all major faiths and special care is given to foster a spirit of ecumenism. The coordinator of the religious affairs office is an active participant in the Bangor-Brewer Ministerial Association where most Catholic and Protestant clergymen meet on a regular basis. We are also in contact with the local Jewish Community Center. The Inter-Varsity Christian Association holds regular sessions for Bible study and discussions. The Husson Newman chaplain celebrates Mass on campus regularly. He holds regular office hours for pastoral counseling, sponsors discussions and lectures open to all students regardless of religious affiliation. Hillel, a social, religious and community service organization for those of the Jewish faith, schedules regular meetings and aids the local Jewish Community Center. The organization also coordinates a program for its members during Jewish holidays.

STUDENT ORGANIZATIONS

There are more than two dozen student organizations on the Husson campus—academic, service, religious, social and others. Annual social activities sponsored by these groups include the Christmas Ball, Winter Carnival Weekend and "Chief-for-a-Day" Week.

The Student Senate, composed of delegates representing the four classes, clubs and associations, endeavors to promote student education and welfare and to create mutual understanding among the student body, the faculty, and the administration. The college administration grants the Senate the right, under certain conditions, to enact and enforce regulations to transact business, and to represent the student body.

Students also serve as representatives in the President's Cabinet and on the College's Arts, Curriculum, Discipline, Absenteeism, Career Planning, and Food committees.

The Presidential Guides, a prestigious group of upperclassmen, are interviewed and selected upon the basis of campus involvement, academics, and a genuine interest in serving the college. The guides present Husson to the local community, visitors, and prospective students. They work closely with the Office of the President and the Admissions Office and meet at regularly scheduled dinners to exchange their ideas with these offices and other college administrators and faculty.

Community service, both on and off campus, and social activities are fostered by Husson's fraternities and sororities, Pi Rho Zeta International, a business society for both men and women, sponsors three chapters at the college: Mu Sigma Chi Fraternity for men, and Epsilon Tau Epsilon Sorority and Delta Sigma Delta Sorority for women.

Lambda Chapter, Kappa Delta Phi, is a national educational fraternity whose membership is open to men in a degree program. Kappa Delta Phi national affiliate Sorority, Kappa Lambda, is open to all women enrolled at Husson College. Phi Theta Pi, Lambda Mu Chapter, is an honorary international commerce fraternity whose membership is open to men with cumulative point average of 2.5 or better.

Alpha Omega, a local social fraternity, is an official precolony of Tau Kappa Epsilon, national social fraternity. Membership is open to men who can meet its requirements of scholarship and character.

The Greek Council is an organization composed of officers of each fraternity and sorority on campus. The Council works to promote the common interest of the Greeks and the interests of the College through cooperation among themselves and with the College.

Husson was the first senior college of business in the country to establish a chapter of the Student Education Association. The Louise B. Miller Chapter of the SEA is open to all students who are enrolled in the Department of Business Education. The basic purpose of the chapter is to foster interest and enthusiasm for better business education on the local, state and national levels. Membership in the local SEA chapter also provides membership in the Maine Teachers Association and the National Education Association.

The Circle K Club at Husson is part of the New England District Circle K and Circle K International. Sponsored by the Bangor Kiwanis Club, Circle K is a service organization for college men and women, providing students with an opportunity to gain insight into the civic community.

The house called Shalom is located on the Husson campus. It is designed as a "home away from home," non-denominational in character, and is presently administered by the Catholic Campus Minister. A group of students representing a cross section of the student body and major faiths form a Council whose role is to formulate programs and organize activities for the whole Husson Community. A partial list of the activities are dialogues between administrators, faculty, and students, marriage preparation dialogues, adult discussions and community projects for Thanksgiving and Christmas.

The Husson Players, the College's theatrical group, stages major productions on campus and frequently goes on the road, presenting its plays to colleges, organizations and community groups throughout the state. The Husson Players Experimental Theater Workshop presents an evening of varied short drama. All productions are free to Husson students.

Anyone interested in an aspect of play production may join the Players. Membership is open to all Husson students.

The Young Democratic and Young Republican Clubs give students an opportunity to become acquainted with political activities and government.

Formed in 1967, the Husson Chapter of the Future Secretaries Association is sponsored by the Dirigo Chapter of the National Secretaries Association. Its aim is to bring to the student a better understanding of business through association with experienced secretaries. All students enrolled in the Department of Secretarial Science who are of good character, integrity and scholarship are eligible for membership.

The Marketing Club, composed of marketing majors and other interested students, meets regularly to hear guest speakers from the business community and to participate in discussions and other programs.

The Management Club, composed primarily of students majoring in finance, production and personnel management, schedules regular meetings. Programs are geared to the members' academic and professional interests.

The Accounting Society was established in 1966 to unite accounting majors and to provide them with practical knowledge of the accounting profession. Among its activities are a Volunteer Income Tax Assistance program, begun in 1971, for indigent families in the greater Bangor area. Membership in the society is open to all accounting majors and freshmen.

Husson's foreign students from all over the world join with American students in the International Club to gain cultural enrichment and exchange ideas, customs and traditions. The club sponsors programs of an international flavor for its members and for the student body.

The Outing Club is open to all students who are interested in outdoor activities. Events are planned to accommodate the novice as well as the expert outdoorsman. Activities include canoeing, hiking, skiing, skating and swimming.

Membership in the Veterans Club is open to all veterans enrolled at the college. Periodic meetings feature speakers and programs which are of special interest to veterans.

STUDENT PUBLICATIONS

The Spectator is the College's weekly newspaper, published by students who are interested in journalism and in the business aspects of running a newspaper. Staff positions are open to all interested students.

The Chieftain, the College yearbook, is published annually by an editorial staff. Membership on the staff is open to students interested in journalism, photography, and business management.

WHSN, a low-power campus radio station, owned and operated by the Husson student body, offers experience to students in all phases of radio broadcast operation. The station was established in 1971 to entertain and inform the Husson Community.

ATHLETICS

Athletic policies at Husson conform to the regulations of the National Collegiate Athletic Association and the National Association of Intercollegiate Athletics; the College is a member of both. Within the NCAA and NAIA framework, Husson teams participate on an intercollegiate level in basketball, baseball, soccer, golf and swimming.

The College is also a charter member of the Northeast College Conference and competes in three varsity sports in that league.

In keeping with Husson's philosophy of "something for everyone," the College offers an extensive intercollegiate program for women as well as a varied intramural program for both men and women.

Women participate in intercollegiate competition in archery, tennis, volleyball, basketball, softball and badminton. These sports also are conducted on an intramural level for women students along with swimming, golf, table tennis, and gymnastics.

The intramural program for men also offers a wide variety of activities for those not taking part in varsity athletics.

Major events include flag football, volleyball, basketball, water polo and softball. Intermediate events are handball, swimming, badminton, bowling, track and field. Other events are archery, golf, table tennis and riflery.

Informal recreation also fills a need for those not taking part in an organized sport. The gym is open weekends and evenings, as is the spacious swimming pool which has a major portion of its availability devoted to open swim periods.

ROTC

Husson students who wish to participate in the Army's Reserve Officer Training Corps program may do so in conjunction with the Department of Military Science at the nearby campus of the University of Maine in Orono.

The complete course of instruction is four academic years plus a summer camp of six weeks between the junior and senior years. Upon completion of the program and graduation, qualified personnel are commissioned second lieutenants in the U.S. Army Reserve.

Cadets commissioned as second lieutenants are required to serve on active duty for periods up to two years, dependent upon the needs of the service. Individuals being appointed to the Regular Army and personnel completing the flight training and scholarship program are required to serve on active duty for periods of three and four years respectively.

Further information may be obtained through the Department of Military Science of the University of Maine, Orono, and Student Services of Husson College.

MAIL

Your address, if a campus resident, is:

Name
Husson College
..... Dormitory ..... Room
Bangor, Maine 04401

Pick up mail at mail room from box assigned.

HOURS OF OPERATION

Bookstore
9:00 a.m.-11:30 a.m.; 12:30 p.m.-4:30 p.m. Monday-Friday

Mail Room
8:30 a.m.-5:00 p.m. Monday-Friday 9:00 a.m.-12 noon Saturday

Library
8:00 a.m. - 9:00 p.m. Monday Thursday
8:00 a.m. - 4:00 p.m. Friday
3:00 p.m. - 9:00 p.m. Sunday

Gym - Pool
Hours will be determined depending on seasons and other conditions.

Lou Peters Lounge
12:00 noon - 12:00 midnight Sunday-Thursday
12:00 noon - 2:00 p.m. Friday and Saturday

WigWam (Cafeteria)
7:00 a.m. - 2:00 p.m. Monday-Friday

Laundry
8:00 a.m. - 12:00 midnight All week

Food Service (DDC)

Breakfast	7:00 a.m. - 8:30 a.m.	
Lunch	11:30 a.m. - 1:00 p.m.	Monday-Friday
Dinner	5:00 p.m. - 6:00 p.m.	
Brunch	10:30 a.m. - 1:00 p.m.	Saturday and Sunday
Dinner	5:00 p.m. - 6:00 p.m.	

HUSSON COLLEGE

FACULTY AND STAFF ADVISORS
FOR COLLEGE ORGANIZATIONS

ORGANIZATION	*ADVISOR*
Accounting Club	Prof. McKenney
Arts Committee	Prof. Weymouth
Chieftains	Dr. O'Gorman
Circle K	Prof. Johnson
Delta Sigma Delta Sorority	
Epsilon Tau Epsilon Sorority	Prof. Banasiak
Greek Council	Rev. Nadeau
Hillel Club	
Husson Players	
Inter-Dorm Council	Mr. Bearce
Kappa Delta Phi Fraternity	Prof. Goodwin
Kappa Lambda Sorority	Mrs. Webster
Management Club	Dr. Grant
Marketing Club	Dr. O'Gorman
Mu Sigma Chi Fraternity	Dr. Saunders
Outing Club	Dr. Lindgren
Phi Theta Pi Fraternity	Prof. Karris
Spectator	Dr. Marsh
Shalom House Council	Rev. Nadeau
Student Education Association	Prof. Renaud
Student Senate	Mrs. Sullivan
Tau Kappa Epsilon Fraternity	Prof. Slomback
Veteran's Club	Dean Lindsay
Yearbook Committee	Dr. Marsh
Young Democrats	Prof. Peters
Young Republicans	Prof. Mahaney
Young Wives' Club	Prof. Gradie

DORMITORY TELEPHONES (PUBLIC)

BELL DORMITORY

Level 1-945-9200	Level 4-942-9742	Level 7-942-9768
Level 2-945-9187	Level 5-942-9786	Level 8-947-8901
Level 3-945-9108	Level 6-947-8933	Level 9-945-9059

CARISLE DORMITORY

Level 1-945-9126	Level 4-947-8909	Level 7-942-8915
Level 2-945-9028	Level 5-947-8978	Level 8-945-9002
Level 3-945-9030	Level 6-945-9034	Level 9-945-9132

HART DORMITORY

Level 1-945-9048	Level 4-942-9743	Level 7-945-9029
Level 2-945-9185	Level 5-945-9055	Level 8-945-9193
Level 3-947-8966	Level 6-942-9785	Level 9-945-9276