ORIENTATION:
HOW TO SURVIVE AT
Husson College



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HOW TO SURVIVE AT *Husson College*

A RESOURCE BOOK FOR FRESHMEN

Prepared for SPECIAL SERVICES by LOUISE REGAN, BARBARA PEPPEY and JERRY DOWIS

1982-83

Paul Husson and Eleanor Horner are two members of Husson's community. Both have demonstrated a true concern and genuine interest in helping others achieve their goals.

To these people, this booklet is dedicated.

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HUSSON COLLEGE

BANGOR, MAINE 04401

OFFICE OF THE PRESIDENT

Welcome to Husson:

It is with a great deal of enthusiasm that I look forward to your arrival on the Husson campus this fall.

The times in which we live are challenging ones, and the attainment of a college degree has become more important than ever before. I should, therefore, like to congratulate you on your good judgment in beginning a course of study leading to a college degree.

Yours is the opportunity to attain the goals which you have set. Such attainment involves dedication to purpose, personal commitment to each responsibility that you may face, and exercising self-discipline that will ensure your success.

Husson College prides itself on its small college atmosphere, where we can know and help each other. We are dedicated to two ideals: academic excellence and the highest quality of service to our students. I pledge to you that a concerted effort will be made by every Husson faculty and staff member to ensure that both your academic and social experiences will be of the highest quality.

Sincerely yours,

Dickmont W. Merrill
President

DNM:gg

Introduction

Husson College is a community of people. This community of people possesses various skills and comes from many different backgrounds. As a community we are aware of others' rights and personal strivings. As a college community, Husson offers many academic and student service programs to help one another achieve the common goal of learning.

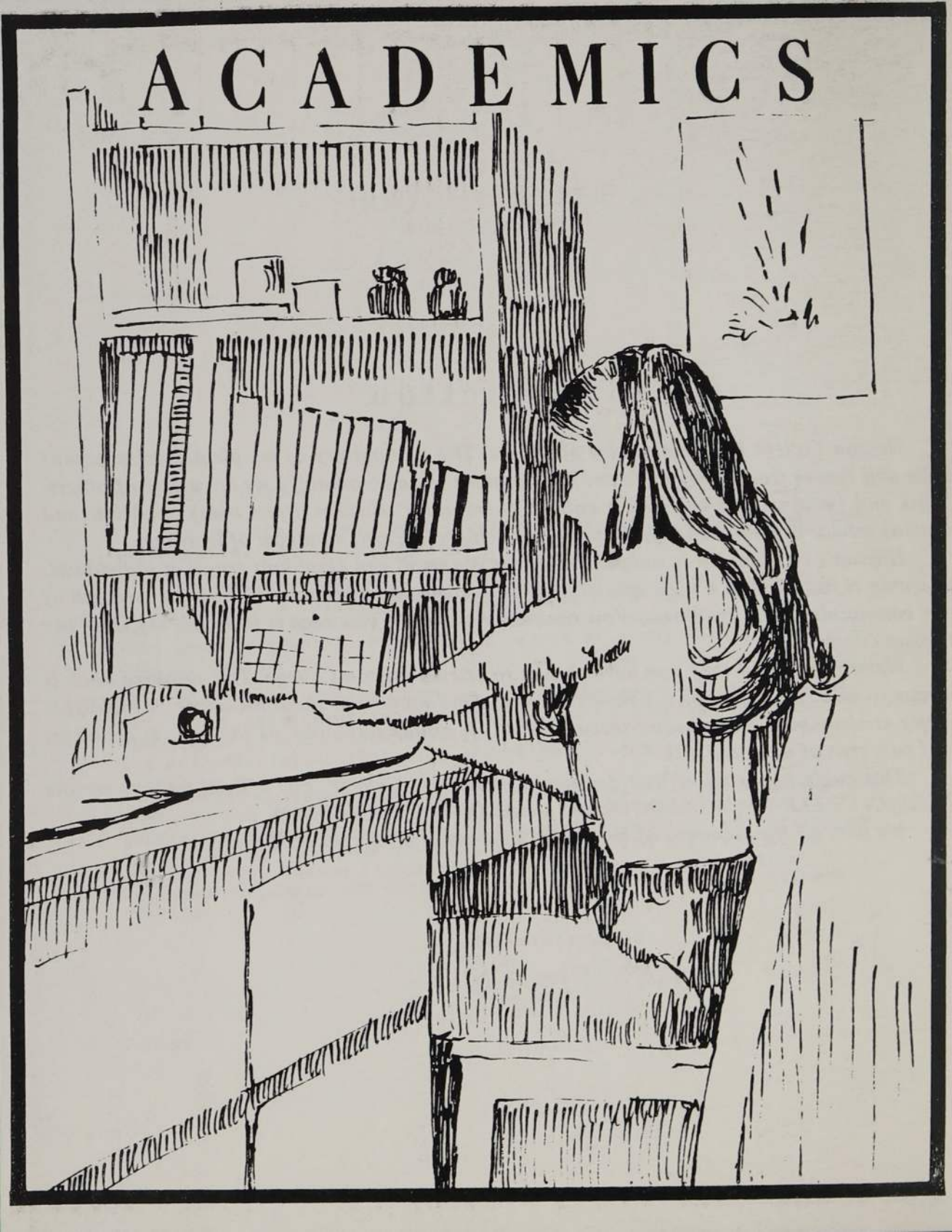
Husson's community is unique because it is a small and close-knit group of individuals. Learning is nurtured in a very special and individualized environment. A major strength of our community is its smallness. You can seek help when you need it from ANYONE in the Husson community.

We are very glad that you have chosen to attend Husson College. This resource book is meant to be a survival guide for your first weeks and months at Husson College. It highlights major student services and academic resources. It points out some of the typical problems and concerns of new students.

This guide is not an official document of Husson College. For official policies see the HUSSON COLLEGE CATALOGUE and the STUDENT HANDBOOK.

We wish all the members of Husson's Community a very successful year.

ACADEMICS



Q. How much time should I spend studying for my classes?

A. Generally, the suggested minimum number of study hours is two hours of studying for each hour in class per week. For an academic load of 15 credit hours, this would mean 30 hours of studying per week. This is not an unrealistic or idealistic amount of time. In order to do well in college, you will need to study in a regular, consistent manner; going to college should involve hard work. If you are only spending 10 hours of study time per week, while carrying an academic load of 15 credit hours, it is very likely you will have problems succeeding in college.

Q. How does the Attendance Policy work?

A. Husson College expects its students to attend all their classes. If students miss too many classes, they will receive an X, which is equivalent to an F on their transcript. If you are late to a class, it is important that you let the instructor know, at the end of the class, that you were in attendance; otherwise you may be marked absent. The official attendance policy is given below:

CLASS ATTENDANCE POLICY

Students are expected to attend all scheduled class sessions for courses in which they are enrolled. The only recognized absences are those that are the consequence of family or personal emergencies or extended illnesses requiring confinement or hospitalization. Proof of the validity of a particular class absence may be required of a student by an instructor. The decision as to whether or not a student may make up classwork, quizzes or examinations missed while absent is exclusively that of the student's instructor.

Instructors are required to keep class attendance records for all courses they teach, and they may file a request with the Academic Dean to deny course credit to any student who has been absent from more than fifteen percent of scheduled class time, including laboratory sessions.

Q. What do I do if I get an F?

A. First of all, an F means you have failed the course and MUST repeat it. You should repeat the course immediately; the effect of an F on your G.P.A. is quite severe. Also, you should talk with your advisor about what was involved in your flunking the course. They will assist you in getting the help you need to pass the class the second time. Finally, when you do repeat a class you must contact the Registrar's office to let them know. If you do not, the F will continue to be figured into your G.P.A. When you repeat a course, the new grade is figured into your G.P.A. instead of the F.

Q. What does the Grade D mean?

A. Any kind of D is a sign of a lack of adequate academic progress. You haven't mastered the subject matter at the minimum level which is considered satisfactory progress.

Q. Should I ever repeat a course even though I did not receive an F?

A. You can repeat any course for which you have received a C- or less. If you get any kind of D (D+, D, D-), you SHOULD repeat the course. This is especially true if the course is in an area where courses are sequential and build upon the previous class knowledge–for example accounting and math. Also, it is very important to repeat any class in your major area for which you receive a D. It is important to remember to let the registrar know whenever you repeat a course, so that the previous grade will not affect your G.P.A.

Q. What happens if I'm on Academic Warning?

A. Simply, you are on notice that you are not making satisfactory academic progress. It is a warning for you to be aware that you are not progressing as well as your peers, and that you need to work harder to improve your performance.

Q. What does it mean if I'm on Academic Probation?

A. It means that your academic progress is insufficient and that if you continue work at the same level you will be dismissed from school. When you are on probation you must take a reduced academic load (12 credit hours or less). You must seek outside help, usually with one or more of the academic specialists in Special Services. You are restricted from participating in activities.

Once you are on probation, you do not get off it until your Cumulative Grade Point Average is at least 2.0 or better. The purpose of this is not to punish you, but to alert you, your advisors, and others in the academic area that you need to improve your academic performance.

Q. What does Dismissal with Option to Forfeit Mean?

A. This option is only available to students who are in their first semester of college. If they have attended any other college before coming to Husson, then they cannot take the option. Students who receive UNDER 1.0, not 1.0, but under, in their first semester are given the option to forfeit the entire semester's work and to start over. If they wish to take this option, they must come back the next semester or they will be dismissed. This option is offered only once. All of the first semester's work, and grades, will remain on the student's transcript, but a line is drawn through the first semester's classes.

Q. What is a transcript?

A. It is your permanent, cumulative academic record. NOTHING is ever erased from the transcript. All of your grades and all of the courses you ever take, even though you repeat a course, will show on your transcript. It is a complete history of your academic progress.

Q. When can I drop a course?

A. During the first week of classes, you may drop a course without any penalty. But after the first week,

your performance in that class will be evaluated. If you are passing, then you will receive a WP (Withdrawal-Passing). A WP involves no penalty and does not figure into your G.P.A. (Grade Point Average). If you are failing the course at the time of withdrawal, you will receive a WF (Withdrawal-Failing). A WF is equivalent to an F on your transcript and will figure in as an F in your G.P.A.

Q. How do I change my major?

A. If you are considering a change in major, or program, you should see your advisor.

Q. How do I contact my advisor?

A. You should remember that your advisor is also an instructor who is usually teaching five courses each semester. This means that you should not expect to just drop by anytime and find your advisor available. It is best to plan ahead and make an appointment with your advisor. If you have an emergency and cannot find your advisor, then contact your department head. Generally, if you plan ahead and don't wait until the last moment, you should not have a problem setting up an appointment with your advisor.

Q. What should I do if I have a problem with my instructor?

A. The first thing you should do is talk with the instructor. Too often, students take their problem elsewhere, when it could have been solved by seeing the instructor. If you are not satisfied after talking with them, then you should see the department head of the area in which the instructor teaches. Only when and if you don't work things out at these levels, should you go to the Academic Dean's Office. Most problems will be solved before you need to resort to seeing an administrator.

Advising

Q. How do I find out who my advisor is?

A. The lists of which students have which advisors will be posted outside of the offices of the academic majors–Business Administration, Accounting, Business Teacher Ed, and Office Administration. If you are unsure about who your advisor is, you should contact the head of your department.

Q. What does an advisor do?

A. Their primary role is to help you with the scheduling of your courses and your program selection. When you near your senior year, your advisor often assists you in your pursuit of employment. They can assist you when you have academic or other problems.

Q. When should I see my advisor?

A. As a freshman, you may want to contact your advisor during your first week and let them know who you are. It may be important to see them during that first week because there could be problems in your schedule without your being aware of it. ALL DROPS AND ADDS OF COURSES MUST BE DONE WITHIN THE FIRST WEEK OF CLASSES. If you want to change times in courses, or add or drop a course you MUST do it within that first week. You must see your advisor in order to do this. AFTER THE FIRST WEEK, YOU CANNOT CHANGE YOUR SCHEDULE IN ANY WAY, EXCEPT FOR WITHDRAWING FROM A CLASS.

Q. What happens when I withdraw from a course?

A. The only time you can withdraw without penalty is during the first week of classes. Any withdrawal after the first week will be evaluated as to whether you are passing or failing the course at the time of withdrawal. If you are passing you receive a WP on your transcript. This mark does not affect your G.P.A. If you are failing, then you receive a WF, which counts as an F in figuring your G.P.A.; also, it means that you must repeat that course.

Q. What are the other times when I should see my advisor?

A. You must see your advisor during pre-registration in each semester. During the fall, you will register for your spring classes (in November). This is called pre-registration. In order to be registered for the following semester you must see your advisor.

It is also a good idea to see your advisor at least 2 other times during the semester. In this way, your advisor will know how you are doing and may be able to anticipate problems you might have later on.

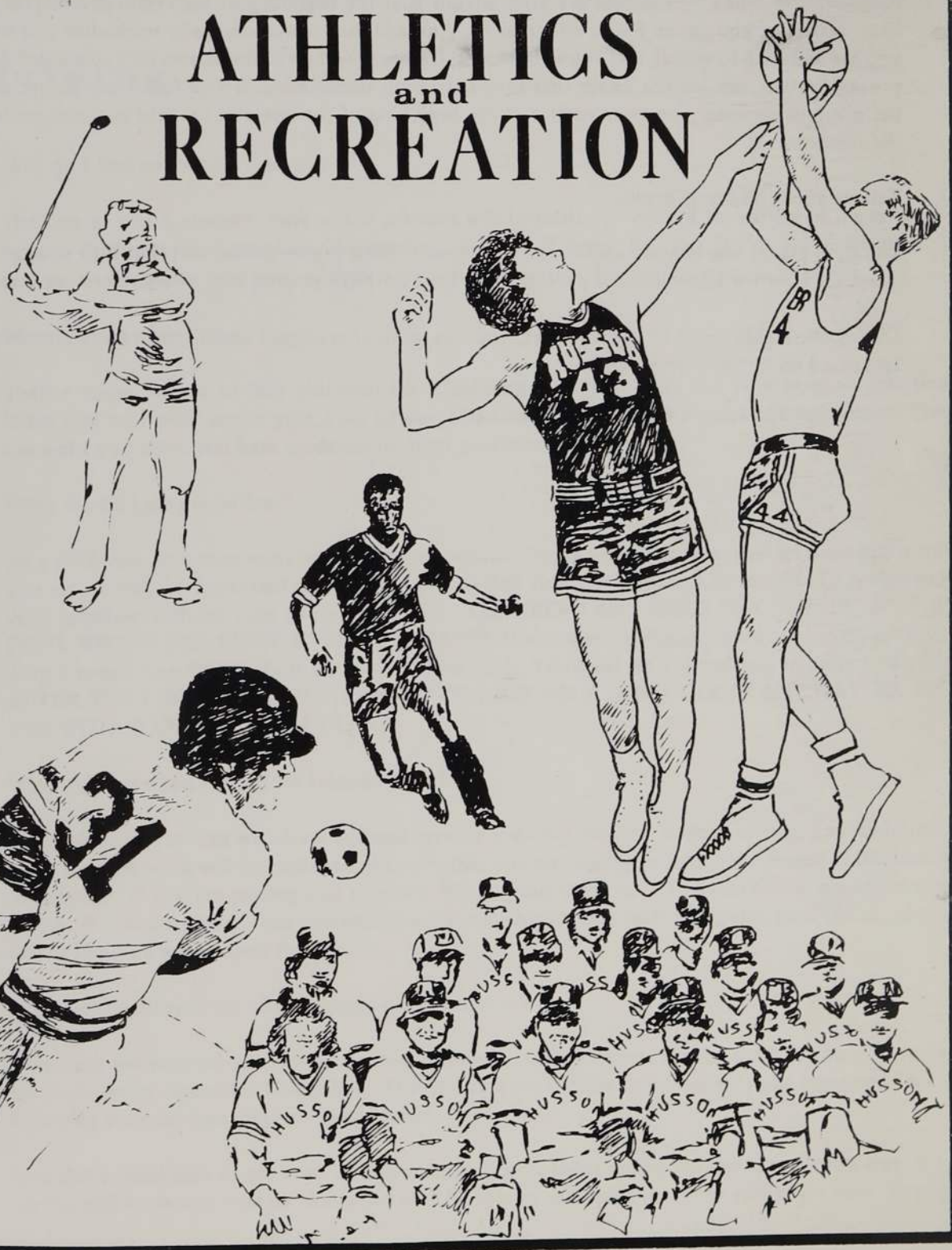
Another time when you should see your advisor is at the beginning of each semester. If you fail a course (that is, you get an F or a WF or an X), your advisor will automatically reschedule you so that you are assigned to repeat the course. At times, freshmen will go to the classes they scheduled during pre-registration and are not aware that they have been rescheduled. If you failed any course during the previous semester, see your advisor at the beginning of the semester to make sure you are taking the right courses.

Q. Tell me about mid-term grades.

A. Mid-term grades will be generated for ALL freshmen. These grades will be sent ONLY to your advisor. They are used for informational purposes and they do NOT become part of your permanent record.

During the eighth week of the semester, you can go to your advisor and discuss your academic progress based on the mid-term grades.

ATHLETICS and RECREATION



Husson College competes on the varsity level in the following sports: Men's soccer, basketball, baseball, and golf; Women's volleyball, basketball, and softball. Also, it offers competition in intramural athletics for the following sports: Men's flag football, volleyball, indoor soccer, basketball, and softball; Women's volleyball, soccer, indoor soccer, floor hockey, and softball; Co-Ed volleyball, racquetball, and ping pong. Any student may participate in intramural sports. Generally, students form up their own teams, but a sign-up sheet will be available for those who are not already on a team.

The recreational athletic facilities include a weight room, steam room, swimming pool, basketball/volleyball courts, and baseball and soccer fields. These facilities are available for student use when Newman Gym is open and not being used by varsity sports.

Q. As a member of a varsity team, what do I have to do to maintain my eligibility?

A. According to NCAA Division III and NAIA rules, a student-athlete must maintain and pass 24 credit hours over a 2 semester period. This means that if you are a freshman, you must carry at least 12 credit hours in the fall term. If you participate in a spring semester sport (basketball, golf, and baseball) you must get a D or better in 12 credit hours (4 courses) in the fall classes and carry at least 12 credit hours in the spring semester. If you take 12 credits and withdraw from one class that means you will no longer be eligible for the remainder of that academic year. If you happen to fail a class, or withdraw, or for some other reason do not have 24 credit hours at the end of your freshman year, you can make up the needed courses during the summer and be eligible for your sophomore year.

Q. Does my Grade Point Average (G.P.A.) affect my eligibility?

A. G.P.A. does not affect your eligibility. As long as you are in school and maintaining at least 12 credit hours per semester. You will be eligible to participate in varsity sports.

Q. If I'm playing in a game and can't attend classes, will I be marked absent?

A. Yes. No matter what the reason is, an illness or involvement in varsity sports, if you miss a class, it will count as a cut. If you miss too many classes in a course you will receive an X, which is a failing grade and equivalent to an F in figuring your G.P.A. As an athlete who will miss some classes because of sports, you must be extra careful in avoiding overcutting a class.

Business Office

Q. Who do I see if I have a question about finances?

A. Unless it's a question about financial aid, see Dennis Davis in Room 214 Peabody. Financial aid questions are directed to Bob Caswell, Room 216 Peabody.

Q. What are the things I am charged for?

A. TUITION–$140/credit hour or $420/course. Tuition for a semester for four courses costs $1,680, for five courses it's $2,100.

ROOM AND BOARD–$1,250/semester. There is an additional charge of $150 for a single room/semester.
ACTIVITY FEE–$75/year is charged to everyone who takes 6 credits or more in the fall semester and who is a regular day student.
HEALTH SERVICE FEE–$25/semester is a mandatory fee for resident students and optional for commuter students.
HEALTH INSURANCE–$45/year. This insurance is mandatory unless you sign a waiver card which states you are covered by your parents or some other form of Health Insurance.
DAMAGE DEPOSIT–All resident students are charged a $50 damage deposit, which is refunded at the end of your Husson career, unless there is damage to your room, whether intentional or accidental. If there is damage to your dormitory floor, other than normal wear and tear, and the responsible party is not identified, all residents on the floor will be billed equally for the damage. Any damage charges will be deducted from the damage deposit. If you decide to move off campus, you must apply to the Office for Student Affairs before August 15 for fall semester or before December 15 for spring semester, or your damage deposit will be forfeited.
LAB FEES–Physical and Life Science courses have a $5/semester lab fee. Introduction to Data (DP281) has a $15/semester lab fee; all other data courses have a $25/semester lab fee. Word processing has a $25/semester lab fee.

Q. What does my Activity Fee cover?

A. The student government determines how to spend the activity fee. Activity Fees support such things as the Social Committee, dances, coffeehouses, cultural activities, movies, and the SPECTATOR.

Q. How am I billed? Are there different payment plans?

A. All fees are billed to your general account in the Business Office.

There are three different payment plans.

1) Payment Date of your Fall Semester charges is August 10 and Spring Semester charges is December 10.
2) Deferred Payment Plan. This is an interest-bearing note, generally at 1½% interest. Your total costs for each semester are divided into three or four equal payments commencing with August 10.
3) Protected Tuition Plan (PTP). Total academic year costs for college are divided by 12, and students or their parents make monthly payments.

Q. How am I billed for library fines or lost books?

A. Like other fees, these are billed to your general account.

Q. What if I pay my bill late?

A. If you cannot make a payment, see Dennis Davis immediately. He can usually tailor a payment plan to help you meet your commitments.

Q. Can I get my grades, attend classes, or graduate if I do not pay my bills?

A. You cannot get grades or transcripts; and though you may walk through graduation ceremony, the college will not award you a degree until all bills are paid.

Q. Can I charge my text books to my account?

A. No.

Q. If I drop a course, will I be reimbursed?

A. Yes, if you drop a course within the first four weeks of classes. REFUNDS ARE COMPUTED FROM THE OFFICIAL DATE OF WITHDRAWAL IN THE REGISTRAR'S OFFICE. The reimbursement rate follows:
80% reimbursement during first week;
60% reimbursement during 2nd week;
40% reimbursement during 3rd week;
25% reimbursement during 4th week.

Q. How can I get my refund?

A. Contact the Business Office. No refunds or credit balance will be given until after the 4th week of classes.

Q. Should I save my receipts?

A. Yes, absolutely. This is for your protection and to help the Business Office locate necessary information if a dispute in your bill occurs.

Q. When and how do I get paid for workstudy?

A. Contrary to what you might think, workstudy is not deducted from your account! Pay day is on the 15th and 30th of every month. Paychecks are picked up in the Business Office.

Financial Aid

Q. What kind of Financial Aid is there?

Federal Grant sources of monies:
1. Pell Grant
2. Supplemental Education Grant

State sources of monies:
1. State Scholarship

Institutional sources of monies:
1. Unrestricted, need-based grants
2. Non-need-based assistance (such as academic scholarships and athletic awards)
3. Job bank employment

Federal self-help monies:
1. Guaranteed Insured Student Loan (GISL)
2. Parents' Loan (PLUS)
3. National Direct Student Loan
4. Workstudy

Any questions, please see Bob Caswell, Director of Financial Aid.

Q. Who's eligible for Financial Aid?

A. Any student who is enrolled in a degree or certificate program who is a United States national or permanent resident, who is attending at least half time, who is making satisfactory academic progress, and who can demonstrate financial need.

Q. What things will change my financial aid status?

A. Probably anything that happens in a family that's catastrophic. Situations concerning death, divorce, or unemployment can be responded to immediately. Situations, such as a family's home burning down, may take 12 months time to address. Loss of property that's not declared a National Disaster takes one year's time to change your status.

Q. Why does it take this long in some cases?

A. By the time school starts in the fall, all campus-based aid has been promised to students. Therefore, the Financial Aid Office has no monies. However, students should talk to the Financial Aid Director if something catastrophic happens. The Director can help you some times by referring you to alternative resources and negotiating for you with the Business Office.

Q. Can I change my financial status by declaring myself independent?

A. That may be impossible. It takes time for the government to recognize such a change. Secondly, you must convince the Financial Aid Office that a total breakdown in relationship has occurred between the student and his/her parents. This is almost impossible to document.

Q. When is financial aid awarded?

A. In the spring of the year before the beginning of the fall semester.

Q. When do I apply?

A. Not before January 1st but don't take the chance of applying after February 1st. You can estimate tax year figures. Students who are already receiving financial aid must apply each year.

Q. What if I apply late?

A. Your application would be evaluated, your need determined, and most likely your name would be placed on a waiting list for campus-based aid. The reason for this is that the Financial Aid Office has only a limited amount of money to work with.

Q. What if I take a semester off?

A. You will have difficulty getting back in the Financial Aid Pool. The rule is first come first served. It's much better for you to take TWO classes and stay in the aid pool.

Q. What if I have personal savings?

A. It is expected that your savings will be used to support yourself as a student.

Q. Do grades affect financial aid?

A. Yes, you must make satisfactory academic progress.

SATISFACTORY ACADEMIC PROGRESS

All regularly enrolled students in the College are deemed to be making satisfactory academic progress EXCEPT those in the following status:

1. Students who, after attempting thirty or more credit hours, are placed on academic probation, and;
2. Students who have exercised the option to forfeit their entire first semester of coursework. Such students will be reinstated to the status of Satisfactory Academic Progress only after the successful completion of the second semester.

Students who, in the discretion of the Academic Dean, are making progress in removing themselves from academic probation, MAY be considered as making Satisfactory Academic Progress.

APPEAL PROCEDURE

The College is aware that in rare instances a student's poor academic performance may be beyond his or her control. It is therefore the policy of the college that a student may in writing appeal his or her loss of financial aid to a panel consisting of the Deans for Academic Affairs and Student Affairs and Academic Advisor.

Q. What about athletic awards?

A. There are athletic awards based on need and athletic ability.

Q. If I work part-time or full-time, will this influence my financial plan?

Q. Part-time work should be a necessary segment of every student's financial plan. Full-time work is different and could make you ineligible for financial aid.

Q. What is workstudy?

A. A federally subsidized work program which is awarded as part of an aid package.

Q. If I'm awarded workstudy, how do I get my workstudy job?

A. You select from the job board in the Financial Aid Office the jobs you like to work at and apply. This is on a competitive basis. However, because the Financial Aid Office has promised workstudy support, they will find jobs for first-year students who may lack job skills. First-year students may get a SERVICE WORKSTUDY job. Service workstudy monies are given by the college. These jobs are available only in the dining commons and maintenance areas. Upperclassmen have control over their job selections.

Q. Where can I get a GISL or PLUS loan?

A. Go to a bank in your community that your family has dealings with. If you have trouble in availability of loans, see Bob Caswell.

Q. What is the limit I can borrow from a bank?

A. Undergraduate total limit (4 years) = $12,500. YEARLY maximum is $2,500. This yearly maximum is based on CLASS year. (Freshmen 2,500, sophomore 2,500 etc.)

Q. Do I need a certain number of credit hours to get a bank loan?

A. Yes. At the end of your Freshman year, you must have completed 30 credit hours or 10 three-credit-hour courses.

Q. Whose policy is this?

A. This is a policy of the Federal Government.

Q. If I'm an out-of-state student, do I also need to complete 30 hours to get a bank loan next year?

A. Possibly not. If you have any questions, see your Financial Aid Director. *There is an appeal process for both in-state and out-of-state students. This is a process of petitioning for reconsideration. A change in career objective (an example would be transferring from the Nursing Program at University of Maine to Business at Husson) or illness that may have prevented you from getting enough credit hours are grounds for consideration.

Q. How can I show that I'm independent?

A. If you're over 25 years old, your Financial Aid Director probably won't question you. Under 25 years old you are apt to be questioned a great deal.

Q. If I'm a foreign student, what kind of aid is available?

A. Restricted scholarships and academic scholarships. Foreign students who need aid should see the foreign student advisor, Paul Husson.

Q. Can I expect to get the same financial aid package each year?

A. If need continues to exist and federal support remains the same, this is a reasonable expectation.

Q. Is Husson really an expensive college compared to other private schools?

A. No, not in the Northeast.

Q. Is my academic performance important?

A. Given the decreasing amount of financial aid, the school is most likely going to support students who are performing WELL academically.

Q. How do I survive financially?

A. Students who have planned for college expenses seem to survive. Students get in troul 'e when they don't plan. It's not unlikely to expect to assume a debt of $10,000 for a four-year undergraduate degree. Loans are an essential part of financial planning. Co-op should be more a part of financial planning, too. (See Bob Thomas in the Cooperative Ed. Office.)

Any questions about financial planning, see Bob Caswell.

Office of Career Counseling

Q. What is the Office of Career Counseling?

A. This is just one of many student services' offices. Director, Mrs. Caroline Banasiak, and her staff can help guide you in your career development and assist you in getting jobs.

Q. What can the Office of Career Counseling do for freshmen?

A. It is never too early to begin to explore your career options. Career development is an on-going process. The Office of Career Counseling can help you with career planning and can help you find out what kind of jobs will be open to you in your academic field.

Q. What services are available?

- –Career Resource Library with up-to-date information on employment in business and technical fields
- –Career Advisory Service, which provides career guidance from Husson Alumni and local business people
- –Job Shadowing, which allows you to "shadow" professionals in the community to better understand what jobs consist of
- –Job Bank, which provides on-and-off-campus jobs while you are in school
- –Consultation regarding elective courses you might want to pursue, given your career interests and goals
- –Workshops on career decision making
- –Assistance in writing resumes and interviewing

Q. Can I expect to get a job after graduation?

A. Yes. The prospect for job placement for Husson graduates is very promising. Of course, placement also depends on the economy, the type of job you want, and your flexibility in accepting positions statewide or out-of state.

Q. What is the placement rate?

A. Eighty to eighty-five percent of Husson graduates are placed in jobs in their field. An additional five to ten percent opt for graduate school or unemployment.

Q. Will my G.P.A. affect getting a job?

A. Yes. As the economy gets tighter and competition for jobs increases, grades are becoming even more important.

Q. What about work experience?

A. Like good grades, work experience is very important. Job-related work experience, either through Co-op or summer employment, can make the difference in whether or not you get the job you want.

Q. What is Co-op?

A. Co-op is a work-experience course. It's paid, practical, hands-on work experience in your field, AND you get academic credit for it.

Q. Who's eligible for co-op?

A. Any full-time student who has at least a 2.0 G.P.A. and has completed 30 credit hours. Freshmen should contact the Director of Cooperative Education in their freshman year so that adequate time is given to arrange co-op for the sophomore year.

Q. Who should I see about Co-op?

A. Talk first to your academic advisor. He/she must approve your co-op experience. Next talk to Bob Thomas, Director of Co-op, Room 119, Co-op Office. He can give you all the details.

Q. How many students were in Co-op last year?

A. Seventy-five students participated in co-op during the last calendar year. Some had jobs for a semester or two, and some had summer co-op positions.

Q. What are some of the extracurricular activities that would help me get a job?

A. Any positions of leadership or responsibility while at Husson may help you get a job. These might include representation in student government, work as a peer tutor, volunteer work with the college newspaper or radio station, or membership in clubs or professional organizations.







STUDENT AFFAIRS









Q. What are my obligations as a student?

A. All Husson students are expected to know and comply with the college policies and regulations. This information is in the HUSSON COLLEGE HANDBOOK and the HUSSON COLLEGE CATALOG. As a student it is important for you to know what is expected of you–academically, socially, and financially–so that you will be in a good position to have some say about what affects your life at college.

Q. What does an R.A. do?

A. R.A.'s are students hired by the college to assist students living in the residence halls. They are available to

–help solve problems
–help students plan programs and activities
–act as a resource or referral person concerning student's needs
–act as a liaison between the College and the student body
–see that college policies are adhered to.

Overall, R.A.'s are important people for freshmen to know. They are a source of valuable information for new students.

Q. What does an R.D. do?

A. The Resident Director is responsible for supervising the residence hall. He/she is responsible for acting as a resource to students, supervising the staff, administering housing procedures, enforcing college policies, programming and generally working to make certain that the residence halls are pleasant places for students to live.

Q. Where can I cash a check?

A. The Business Office or Bookstore will cash a check with your student I.D. card. Local banks will cash a check, but they usually require you to have an account with them.

Q. Where is the closest post office?

A. Husson has a post office on the ground floor of Peabody next to the bookstore. Every student, resident and commuter, has a mailbox at the post office. Your mailing address is:

Husson College
Bangor, ME 04401

Q. Where can I do my laundry?

A. There is a laundry area in the basement of Carlisle Hall.

Q. What if I don't get along with my roommate?

A. You should first try to settle differences among yourselves; however, your R.A. or R.D. is available to help solve roommate problems. In some cases, it is in the best interest of both roommates to make a room change.

Q. Who can eat in the Dining Commons?

A. Resident hall students pay for their meals at the Dining Commons as part of their room and board. Anyone else can eat in the Dining Commons if they pay cash. Meals cost:

$2.25 for Breakfast
$2.75 for Lunch and Brunch
$3.50 for Dinner

Q. What's the Arrowhead?

A. The Arrowhead is a combination pub-lounge-and gameroom, located on the ground floor of Hart Hall. You can purchase food, soft drinks, and beer during the following hours:

M-Th 4 - 11
F-S 2 - 9 (These hours are subject to change.)
S 2 - 11

Q. Where else can I get something to eat?

A. The Wig-wam, ground floor, Peabody. You can have pizza and Chinese food delivered to the dorm, or go to nearby fast-food restaurants.

Q. What happens if I lose my room key?

A. See your R.A. or R.D. immediately. For security reasons the lock core will be changed and you will be given new keys. There is a $15 charge for lock replacement, so hang on to your key.

Q. What if something breaks in my room?

A. Again, see your R.A. or R.D. They will fill out a Maintenance Request Form and Maintenance will be by to make repairs.

Q. What does it mean if I get "written up"?

A. This means you have violated a college policy and a written record has been made of the violation. In some cases, it might result in your going before the Judicial Board. When violations occur consideration is given to the circumstances, the severity of the violation, and the student(s) involved before recourse is taken.

Q. What's the Judicial Board?

A. Explanations of the Judicial Board and the college regulations are in THE HUSSON COLLEGE HANDBOOK. Rather than discuss these matters here, you should read those sections in the Handbook. They are explained really well there.

Q. Can freshmen drink beer?

A. Yes, IF they are of legal drinking age. Maine State Law says a person must be 20 years of age to purchase, possess, or consume alcoholic beverages.

Q. What is the Alcohol Policy?

A. Husson's Alcohol Policy first follows Maine State Law, which says you must be 20 years of age to purchase, possess, or consume alcohol. In addition no one can provide alcohol to minors, sell alcohol without a license, or provide alcohol to an intoxicated individual. You are responsible for damage or personal injury which you might cause when intoxicated. Finally, the college prohibits drinking on campus except

1) in your room, or
2) for social functions approved by the Office for Student Affairs.

Q. What rights to privacy do I have in my room?

A. Again, this is clearly spelled out in the STUDENT HANDBOOK. In general, you are assured of privacy in your room except

1) when maintenance makes routine repairs
2) in cases of emergency

Q. Do I have a say in how the dorm is run?

A. Yes. Each dorm elects a dorm president who works closely with the R.D. and Office of Student Affairs to respond to student concerns or complaints, and to plan programs for students. R.A.'s and R.D.'s are also interested in what students have to say.

Q. My roommate has his/her girlfriend/boyfriend spend the night every weekend. What should I do?

A. It is hard sometimes to talk openly with friends about this kind of problem, especially if you think they will be mad at you. However, dealing with personal conflicts openly and directly is usually the best way. Your roommate may be surprised to find out that this bothers you (because you said it was okay initially, or didn't act upset when his/her friend stayed over.) When you confront problems directly, your friends learn to respect you. They don't respect you as much if you ignore conflicts until they just blow up.

You cannot be guaranteed that your roommate will change his/her patterns if you confront him/her, but speaking up will help you feel better about yourself. Your R.A. or R.D. can help, too, if the problem gets out of hand.

Q. Who should I see for personal problems?

A. There are a lot of resource people at Husson. You should spend time meeting faculty and staff. Find someone you feel comfortable with; they can usually help. If you are really feeling stressed there are counselors in Special Services, whose job it is to help you resolve personal problems.

Q. Where can I find a quiet place to study?

A. Many areas are quiet during different times of the day. You should check out comfortable places where distractions are minimal. The library is usually a good place. Your room, or the Wig-wam at different times might be good too.

Q. What if I'm sick?

A. The infirmary is staffed by a daytime nurse, Linda Jenkins. It's located on Level 1 Carlisle.

Q. What's the best way to handle homesickness?

A. Get involved. One of the worst things you can do is stay in your room and isolate yourself from friends and school. Homesickness usually passes once you get into the routine of a new place. If it persists, however, you may want to talk to a counselor. He/she can often help.

Q. I'm a commuter. What about me?

A. Commuters can get "plugged into" campus in several ways. Activities and services are available to commuters, just as they are for resident students. The commuter organization elects a president and representatives to the student government. They can be contacted at the Student Government Office and can be a resource to freshmen commuters.

Many commuters socialize or study in the Wig-wam, but the Arrowhead is another good place to meet people. The Office for Student Affairs is also available to help commuters with problems that arise.

Q. What are "Greeks"?

A. Members of fraternities and sororities on campus are called "Greeks."

Q. How can I join?

A. Each year the Greek organizations conduct a program through which they obtain new members. This is called "pledging". There will be lots of publicity announcing pledging before it happens.

Q. What are "Independents"?

A. This is the name sometimes given to students who are not in a fraternity or sorority.

Q. What other organizations are on campus?

A. Once again, the college's clubs and organizations are best described in the STUDENT HANDBOOK.

Q. How can I get involved?

A. Look for things you're interested in and pursue them. Social events and organizations won't find you, you have to seek them out. R.A.'s, R.D.'s, upperclassmen can help. Also check the bulletin boards, they are full of information.

Q. What's there to do around here on weekends?

A. The Social Committee and Cultural Committee sponsor dances, coffeehouses, movies and a variety of cultural events. Go exploring Bangor–there are many social opportunities there.

Q. How can I get to town if I don't have a car?

A. The three best ways are

1) walk
2) take the bus–the schedule is posted next to the radio station
3) meet commuters–they have cars.

Q. How do I keep the College informed of my current mailing address?

A. It is your responsibility to tell the folks in the Computer Center (Room 104).

Student Health Center

Q. Where is the Health Center and what kinds of services do they provide to students?

A. The Health Center is staffed by a daytime nurse, and located on Level 1 Carlisle Dorm. If you are not feeling well stop by and talk to the Nurse, Linda Jenkins. If you need to see the visiting doctor, she will set up an appointment for you. Simple lab work can be handled by the Health Center nurse. If necessary you can be referred to area doctors with special expertise.

Q. Can commuters receive health services from the school nurse?

A. All dorm students MUST pay $25 each semester for health services. This is optional for commuters. Therefore, if you are a commuter and you pay the $25, you can receive health services.

Q. Who MUST buy health insurance?

A. The college requires that students be covered by some health insurance. If you are covered by your parents' or buy your own health insurance, you must sign a waiver. The cost for health insurance is $45 per year.

Q. If I purchase health insurance while I'm at Husson, what does the insurance cover?

A. You will receive a brochure on student accident and sickness insurance. This booklet will answer your questions. If you have any further questions, see the nurse.

SPECIAL SERVICES



Q. Why is it called Special Services?

A. It got its name from the Federal Government which provides the bulk of the funds for the program.

Q. What are the services?

A. The services include, but are not limited to, labs, tutoring, counseling, and general support services.

Q. What are the Labs?

A. Labs are an integral part of course work in basic English, Math, and Accounting.

Q. What is tutoring?

A. Tutoring is help given by peers specially trained to give academic help in basic subjects. This service is free. Tutoring schedules are made available about the second week of school each semester. Look for one. This will tell you what subjects will be tutored and where.

Q. What are support services?

A. Support Services are services that MAY mean the difference between a student failing or succeeding. These services cover personal problems, academic concerns, social concerns–anything you need help with.

Q. Who uses the services?

A. All alert students who have a concern. Over half of the student population (more than 400 students) use the services each year.

Q. What is the peer tutor program?

A. The Peer Tutor Program provides financial assistance to academically superior upperclassmen. These students are paid to help other students. They help students primarily in basic math, accounting, English, reading, data, and office administration.

Q. Where is this program located?

A. The Special Services area. Ask in Room 101 downstairs, next to the bookstore.

Q. What does an academic specialist do?

A. The academic specialists are resource persons who will usually have at least a masters degree in their subject area. They will work with students in an effort to clarify any confusions they might have about their class material. Specialists are available 40 hours a week.

Q. What is a counselor?

A. A counselor is a person who listens in an objective way to what you have to say and helps you solve problems. (He/she is available 40 hours a week.)

Q. What kinds of people see a counselor?

A. Students who have a concern.

Q. What types of issues can counselors help you with?

A. They deal with personal problems (for example, sleep problems, feeling too tense, depression, homesickness, problems with other students and/or parents.) They also can help you with career, and academic concerns (for example, how to study, etc.).

Q. What can counselors do?

A. Counselors can help you clarify the nature of your problem, and may suggest solutions. They do not work to change your personality. Counselors help YOU solve your problems; particularly, when you find friends or others have not been very helpful.

Q. What kind of problems will a specialist help me with?

A. Any learning problems.

Q. What happens to any information that a counselor or specialist might gather about me?

A. All counseling information is strictly confidential. Academic specialists are available for faculty consultation.

Resources

If you have any questions or problems concerning	Contact
Academics	Your Advisor
Career Information	Caroline Banasiak Ext. 251
Financial Aid	Bob Caswell Ext. 226
Billing Problems	Dennis Davis Ext. 205
Room Problems	Resident Director
Personal Problems	Special Services Counselor Ext. 230
How to Study	Special Services Learning Specialist Ext. 230
Basic Math, English, Reading, and Accounting difficulties	Special Services Academic Specialist and Peer Tutors Ext. 230
Student Organizations	Student Affairs Office–Ext. 234 and Student Government Office 947-3168
Health Problems	Linda Jenkins Ext. 263
Social Activities	Student Affairs Office Ext. 234