1997/98 CATALOG ADDENDUM

This is the official addendum to the Husson College catalog. It contains changes in tuition, curriculum, academic policy and related matters introduced since the publication of the 1995-1997 catalog.

FINANCIAL INFORMATION

Tuition and Fees

For the Academic Year 1997-1998, the tuition schedule is:

$8,700 = 10 courses x $870 = ($290 per credit hour)
$10,800 - flat rate - Upper level physical therapy students (the differentially greater tuition rate is necessary to cover the higher delivery cost of physical therapy program offerings; the flat rate will cover all summer clinical work, as well as all courses taken during the academic year)
CED (Continuing Education) tuition - $369 per 3 credit course
Graduate tuition - $530 per 3 credit course
$4740 Room & Board (includes meal plan)
For information on meal plan options, contact the Office of Student Affairs.
Single room (optional) $300 per semester added to the room & board fee
Comprehensive Fee - $100
Total (with fees) commuters - $8800
Resident student - $13,540
Resident physical therapy student - $15,640

STUDENT AFFAIRS

Page 7 - paragraph 2, under Residential Life, Each dormitory room is equipped with a telephone jack and cable T.V. outlet.

Page 9 - paragraph 2, under Athletics and Recreation, Two new club sports currently being developed include field hockey for women and lacrosse for men.

CAREER DEVELOPMENT

Page 10 - Paragraph 2 & 3.
Referral services include the maintenance of a credential file for each student or alumnus/a registered with the office. Credentials are mailed to potential employers as they call in job opportunities.

All students are encouraged to take advantage of the on-campus recruiting program. Representatives from government, business, and industry visit Husson annually to interview candidates. Once a year, Husson College participates in a job fair consortium consisting of all Maine colleges.

Page 33 - Paragraph 3, under Cooperative Education Program.
Add the following information after the next to last sentence: In some cases, credits awarded for internships may exceed this per-term credit limit.

The final sentence in paragraph 3 is deleted.

FINANCIAL INFORMATION

Page 24 - Under Fees, add at the end of paragraph 4, Cable television is provided in all residence hall rooms.

FINANCIAL AID

Page 27 - There have been several scholarship changes. Please contact the Financial Aid Office for information.

ADMISSIONS

Students who want extra time to select a major may enter under a first-year undeclared major program. Please contact the Admissions Office.

ARTS AND SCIENCES

The Division of Arts and Science is now the School of Science and Humanities.

PROGRAMS AND PROGRAM OPTIONS

The following new programs or program options are now available. Interested students should contact the Admissions Office or the office of the dean of the appropriate school for additional information.

School of Business-

Bachelor of Science in Paralegal Studies 22.0103
Bachelor of Science in Hospitality Management 52.0902
Bachelor of Science in Business and Technology 52.0101
Associate of Science in Business Studies 52.0201

School of Nursing and Health Professions-

R.N. to M.S.N. Bridge Program 51.1601
Post Master's Certificate in the Family and Community Nurse Practitioner Program 51.1605

School of Science and Humanities-

Bachelor of Science in Science and Humanities 24.0103
Bachelor of Science in Life Science 26.0101
Bachelor of Science in Life Science/Science Teacher Education 13.1316

NEW CONCENTRATIONS

The following concentrations have been added in the Department of Business Administration of the School of Business:

Family Business Management 52.0799
International Business 52.1101

Those interested in additional information should contact the Admissions Office or the Office of the Dean of the School of Business.

NEW MINORS

New minors in Accounting and Computer Information Systems are available to students majoring in selected baccalaureate programs. For detailed information, contact the Office of the Dean of the School of Business. A new minor is also available in Mathematics. For information, see the Mathematics Coordinator in the School of Science and Humanities.

CURRICULUM CHANGES

Changes in Degree Requirements-Curricula in the following programs have undergone significant revision. For details, contact the Admissions Office or the Office of the Dean of the School of Business.

Bachelor of Science in Computer Information Systems
(formerly Bachelor of Science in Management Information Systems)
Bachelor of Science in Business Teacher Education
Bachelor of Science in Business Administration—Finance Concentration
Bachelor of Science in Nursing/RN to B.S.N. Completion Program

English Minor - Course requirements in the English Minor have been restructured. For details, contact the Office of the Dean of the School of Sciences and Humanities.

Changes have also been made in the degree requirements of the Associate of Science in Paralegal Studies program and of the Associate of Science in Executive Administration program. For details, contact the Admissions Office or the Dean of the School of Business.

COURSE ADDITIONS:

The following courses have been added to the curriculum:

Ac 120 Introduction to Accounting
Ba 334 International Economics
Ba 363 Bank Management
Ba 434 International Finance
Ba 437 International Marketing
Ba 438 Export-Import Procedures
Ba 467 Futures, Options and Derivative Securities
Ca 210 Theater Performance
Ca 220 Theater Production
Ed 414 Methods of Teaching High School Curricula
Ed 499 Special Topics in Education
Gr 708 Managing Change

Gr 761 The Non Profit Sector: Philanthropy and Volunteerism in America
Gr 763 Strategic Marketing for Non Profit Organizations
Gr 765 Fundraising
Ha 299 Topics in Hospitality Management
Mi 214 Microcomputer Spreadsheets and Database Mgmt.
Mi 331 Theory and Practice of Networking
Nu 410 Bioethics
Nu 701 Theories for Advanced Nursing Practice
Nu 703 Roles for Advanced Nursing Practice
Nu 799 Special Topics in Nursing
Pl 301 Torts
Pl 302 Family Law
Pt 300 Clinical Education I
Pt 410 Anatomy
Pt 411 Kinesiology and Biomechanics I
Pt 412 Kinesiology and Biomechanics II
Pt 415 Therapeutic Skills I
Pt 416 Therapeutic Skills II
Pt 417 Physical Agents I
Pt 418 Physical Agents II
Pt 420 Life Cycles I
Pt 430 Professional Issues I
Pt 432 Professional Issues II
Pt 450 Neurophysiology
Pt 501 Research Methods I
Pt 502 Research Methods II
Sc 251 Astronomy
Ss 246 Business Technology
Ss 247 Internship in Executive Administration
Sy 110 Cultural Anthropology

COURSE DELETIONS:

The following courses have been deleted from the curriculum:

Ac 481 Advanced Accounting Theory
Ba 240 Survey of Accounting
Ba 241 Managerial Aspects of Accounting
Ba 261 Financial Concepts
Ed 412 Curriculum and Methods of Teaching Technology
Ed 413 Methods of Teaching Accounting & Basic Business Subjects
Mi 112 Management Information Systems
Mi 211 Microcomputer Database Management
Mi 311 MIS Applications III
Mi 312 MIS Applications IV
Nu 301 Parental Child Health Concepts
Ss 100 Microcomputer Accounting
Ss 111 Business Communication Skills
Ss 242 Administrative Procedures I
Ss 243 Administrative Procedures II
Ss 261 Legal Procedures
Wp 212 Advanced WordPerfect
Wp 214 Information Processing Applications II

CHANGE IN COURSE CREDITS:

The following have been changed from two-credit to three-credit courses:

Ed 100 Practicum in Education
Nu 204 Nursing Health Assessment

CHANGE IN COURSE TITLES:

Several courses in the 1995-1997 Husson College Catalog have new titles. The course prefix and number have remained the same. New titles include:

Ec 201 Microeconomics
Ec 202 Macroeconomics
Ed 311 Curriculum and Evaluation
Ed 411 Methods of Teaching Skills in Business Technology

Mi 122 Visual BASIC
Mi 221 COBOL I
Mi 222 COBOL II
Mi 321 Systems Analysis and Design
Mi 351-354 Information Systems Internship
Mi 422 Information Systems Project Development
Ms 242 College Algebra

OTHER CHANGES

MEDICAL ASSISTING

Ss 111 Business Communication Skills and Ss 132 Keyboarding II are no longer required courses in the Medical Assisting program. Eh 221 Business Communications is now a required course in the Medical Assisting program.

ACADEMIC POLICY CHANGES:

School of Nursing and Health Professions - Any student who receives less than 70% twice, in the same core science course, will be dismissed from the Nursing Program.

No grade below B- will be accepted for any graduate clinical nursing course. A student receiving less than a B- twice in the same graduate clinical nursing course, or less than B- in two separate graduate nursing courses, will be dismissed from the graduate nurse practitioner program. Exceptions to this policy may be considered by the Graduate Program Committee in unusual circumstances.

Policy Change - Proficiency Examinations - Page 15. Some graduate nursing courses are open to challenge by examination. For information, contact the Office of the Dean of the School of Health.
Policy Change - Repeating Courses - Page 21 (insert between paragraph 1 and paragraph 2) - When a student receives a failing grade (X, F, or WF) in a 299 or 499 course with unique content and seeks to repeat the course, the

Dean of the school in which the course was offered may authorize a comparable course to be taken as a substitute. The grade in the designated substitute course will replace the failing grade in calculating the cumulative grade point average.

STUDENT APPEAL OF A COURSE GRADE

If a student believes he or she has received an improper grade for a course, he or she must present the case to the instructor before mid-term of the next regular semester (e.g., fall, spring.) If the student is not satisfied with the result of that consultation, he or she may refer the matter to the Dean of the School offering the course. The Dean will consider only issues of procedure and fair treatment and will not review the academic judgement used in determining a grade. If the complaint remains unresolved, the student may submit a written appeal to the Chief Academic Officer, who will refer the case to the Deans Council. The Deans Council will also only consider issues of procedure and fair treatment. All appeals must be initiated before the end of the semester or term following the one in which the disputed grade was awarded.

If the Deans Council comes to a conclusion different from that of the faculty member and further consultation does not resolve the issue, the Chief Academic Officer will appoint a review committee of faculty peers, one peer selected by the aggrieved faculty member, who will make a final determination.

Tuition Refund Policy: The following schedule replaces the refund schedules found on pages 26, 36, and 68.

	15-Week Term	12-Week Term	10-Week Term
During 1st Week	90%	88%	85%
During 2nd Week	80%	76%	70%
During 3rd Week	70%	64%	55%
During 4th Week	60%	52%	40%
During 5th Week	50%	40%	25%
During 6th Week	40%	28%	10%
During 7th Week	30%	16%	0%
During 8th Week	20%	4%	0%
During 9th Week	10%	0%	0%
During 10th Week	0%	0%	0%

COURSE DESCRIPTIONS:

Ac 120 Introduction to Accounting **3 Cr.**

This course is designed for non accounting majors. It introduces the student to accounting principles and concepts. Students will also use a microcomputer to learn accounting software. Emphasis will be placed on the accounting cycle, payroll accounting and preparation of financial statements for both service and merchandising companies.

Ba 334 International Economics **3 Cr.**

This applied economics course will emphasize the use of cases to study topics such as comparative advantage, treaties, tariffs, non-tariff trade barriers, and trade blocks among developed and developing nations.

Prerequisites: Macro- and Microeconomics

Ba 363 Bank Management **3 Cr.**

This course will introduce students to the specific issues in the financial management of a banking firm and, to a smaller degree, of other financial intermediaries. Emphasis will be on products, roles, regulatory framework, and risk management.

Prerequisites: Financial Management I or Investments

Ba 434 Business Seminar in International Finance **3 Cr.**

This advanced finance course covers international corporate finance and international investments. Specific topics include: foreign exchange markets; international financial markets; currency futures; options; and swaps; exchange risk management; and international corporate investments.

Prerequisites: Financial Management I, International Economics

Ba 437 International Marketing **3 Cr.**

The basics of international marketing will be taught including the foundations of culture, cultural understanding, business customs and practices in global marketing, assessing global markets, and developing international marketing strategy.

Prerequisite: Marketing

Ba 438 Export-Import Procedures **3 Cr.**

The basics of export-import procedures will be taught including justification for exporting/importing, market planning, methods, selection of appropriate marketing mix variables, and regulation. *Prerequisite: Marketing*

Ba 467 Futures, Options, and Derivative Securities **3 Cr.**

This advanced finance course will cover market structure, pricing, and applications of derivatives in speculation, portfolio management, and risk management.

Prerequisite: Financial Management I or Investments

Ca 210 Theater Performance **4 Cr.**

In this course, the student explores the many techniques and talents that contribute to a theatrical performance. Voice, movement, scene study, lighting, set design and costuming are emphasized. All the aspects of performance are explored in workshop and class environments. Direction and instruction is offered by theater professionals who are currently working in the performing arts. The focus of this course will be on the entirety of production, from first reading to final performance.

Ca 220 Theater Production **4 Cr.**

In this course, the student is challenged to design a set, create a costume, run lights and be a part of the creativity of theatrical production. Behind the scenes will take center stage as the disciplines and techniques of technical theater are explored over the course of a summer theatrical season. Students are given the opportunity to experience the community of theater and take part in the creative efforts of a professional production staff in the production of a season of live theater.

Ed 414 Methods of Teaching High School Curricula **3 Cr.**

A study of modern methods and techniques for teaching accounting and allied business subjects commonly taught in the secondary school; namely, economics, consumer education, general business, business management, business mathematics, business law, and salesmanship. Microteaching and videotaped teaching and evaluation are provided.

Ed 499 Special Topics in Education **1-3 Cr.**

This is a course of variable content depending on the interests of the students and faculty.

Gr 708 Managing Change **3 Cr.**

Managing Change focuses on the skills required to deal effectively with organizational change. The course addresses first the pressures in the business environment which make change a fundamental reality for managers. Then it examines the manager as change agent responsible for initiating innovation and explores both the personal skills required in the role of change agent and the tools and techniques available to support the manager in that role. The course also examines the problems and opportunities of those who are the recipients of change in an organization and the skills required to cope effectively with that situation.

Gr 761 The Non Profit Sector: Philanthropy and Volunteerism in the American Economy 3 Cr.

This course examines the philosophical and legal foundations of the non-profit sector. The course reviews the social, legal, and economic significance of non-profit organizations in the larger economy and considers the relationship of the nonprofit sector with the public and private sectors. Board/staff relations, volunteer development and other issues specific to the management on non-profit organizations are also addressed.

Gr 763 Strategic Marketing for Non Profit Organizations 3 Cr.

This course applies the concepts of marketing and strategy to the management of non profit organizations. Through class lectures, discussion, case studies, and applied projects, students will build an understanding of the marketing process in the non profit environment in order to be able to design, implement, and evaluate an organization's approach to marketing and strategic positioning.

Gr 765 Fundraising 3 Cr.

This course takes a systems approach to the process of fundraising. Topics covered include: donor cultivation, use of the annual fund, major gifts, corporate giving, and grant-writing.

Ha 299 Topics in Hospitality Management 3 Cr.

Selected topics of special interest to faculty and students.

Mi 214 Microcomputer Spreadsheets & Database Management Systems 3 Cr.

This course covers microcomputer spreadsheet and database software in depth. Spreadsheet topics include functions, decision making, macros, custom menus, importing and exporting. Database topics include file maintenance, custom data entry screens, report generation, indexes, and multiple file processing using 4th generation tools.

Mi 331 Theory and Practice of Networking 3 Cr.

This course covers the different types of networking topologies, client-server, peer-to-peer, and network administration. Practical aspects include setting up a network, hardware maintenance, and hands on experience.

Nu 410 Bioethics **3 Cr.**

The major focus of this course is to develop the learner's critical thinking skills and ability to identify ethical issues. The learner is provided tools to enable them to recognize ethical dilemmas, become aware of both the bias of their own position and that of others, and to follow and engage in moral debate. It is the expectation that upon completion of the course, learners will practice in a manner consonant with the ethical traditions in their discipline and be capable of serving as a resource to educate and advise those persons who are facing complex and difficult ethical decisions.

Nu 701 Theories for Advanced Nursing Practice **2 Cr.**

This course provides an opportunity to analyze theoretical concepts, principles and processes from nursing and related disciplines to guide advanced clinical practice and role development. Students will have the opportunity to analyze specific case studies within a theoretical perspective.

Nu 703 Roles for Advanced Nursing Practice **2 Cr.**

This course provides an in-depth analysis of the role of the advanced practice nurse. That knowledge is needed to conceptualize and identify with relevant historic, current and future practice issues inherent in the role of a nurse practitioner. Both state and national legislation and trends are addressed, as they relate to the effective and appropriate use of advanced practice nurses within the rapidly changing healthcare system.

Nu 799 Special Topics in Nursing **1-3 Cr.**

Selected topics in nursing are offered under the guidance of graduate faculty. The course enhances students' knowledge of advanced practice nursing, building on previous knowledge of nursing and healthcare in today's complex and rapidly changing healthcare system. This course may be used as an elective in the students' program of study and may be taken more than once as long as different topics are taken.

Pl 301 Torts - Product Liability - Negligence **3 Cr.**

This course will examine the definition of a tort, three broad categories of torts, the history of tort law, public policy objectives behind tort law and the analytical processes used to understand appellate court opinions and to solve hypothetical tort problems.

Pl 302 Family Law **3 Cr.**

Family law covers all major subjects from marriage through divorce and from child support through child abuse and neglect. The main purpose of this course is to introduce major terms, topics, and issues in these fields.

Pt 300 Clinical Education I **3 Cr.**

A five or six week full-time basic physical therapy skills affiliation scheduled in the summer following the first professional (junior) year. Designed to provide the learner with competency in the beginning clinical skills of client-therapist interactions, case history development, simple musculoskeletal and functional assessments, application of simple treatment techniques and modalities, and participation in the planning and design of treatment programs.

Pt 410 Anatomy **4 Cr.**

An in-depth study of gross anatomy with an emphasis on muscular, skeletal, neural, and cardiovascular structures and systems. Course content will pay particular attention to functional anatomy of the appendages and their associated girdles, the back, and the head and neck.

Pt 411 Kinesiology and Biomechanics I **3 Cr.**

A comprehensive study of human movement with an emphasis on biomechanical and kinesiological concepts of normal and pathological movement of each body region. The course will include lecture and laboratory components that will integrate fundamental mechanical and kinesiological principles in the analysis of joint motion throughout the body. The course builds on anatomical knowledge to give students an in-depth appreciation of how normal and abnormal structure of the body influence movement. An appreciation will be gained of how human movement emerges as a property of the biomechanical and kinesiological constraints imposed by the structure and function of the body.

Pt 412 Kinesiology and Biomechanics II 3 Cr.

An intensive study of the quantitative techniques available for the analysis of human movement along with the behavioral substrates underlying such movement.

Pt 415 Therapeutic Skills I 2 Cr.

A course designed to introduce students to the assessment and treatment techniques integral to the practice of physical therapy. This course is the first of a four-part series designed to teach the appropriate selection and use of devices and techniques that all physical therapists should be capable of using. The aim of the course is for the student to safely apply the skills learned in the course to patients during the first clinical education placement at the end of year 3.

Pt 416 Therapeutic Skills II 2 Cr.

A course designed to introduce students to the assessment and treatment techniques integral to the practice of physical therapy. This is the second course of a four-part series.

Pt 417 Physical Agents I 2 Cr.

A course designed to introduce students to the scientific and clinical principles involved in the use of physical agents (modalities) in patient assessment and treatment. The course focuses on thermal agents used by physical therapists to treat patients, and explores the physics, physiology, and clinical aspects of commonly-used modalities. The aim of the course is for the student to understand the indications and contraindications for each modality, and to safely apply the skills learned in the course to patients during the first clinical education placement at the end of year 3.

Pt 418 Physical Agents II 2 Cr.

This course continues the study of the scientific and clinical principles involved in the use of physical agents (modalities) in patient assessment and treatment. This is the second part of a two part series, and focuses on electrical and light agents used by physical therapists.

Pt 420 Life Cycles I 3 Cr.

The first of two courses which track the physical and psychological development of humans and its relationship to patient evaluation and treatment. This first course emphasizes the development of normal functional movement throughout the life span.

Pt 430 Professional Issues I 2 Cr.

This course is an introduction to the profession of physical therapy with an overview of the past, present and the emerging roles of the physical therapist. Values, ethics and the standards of practice are explored as determinants of professional behavior. Communication skills are emphasized as the foundation of effective patient interactions.

Pt 432 Professional Issues II 2 Cr.

This course is an introduction to the profession of physical therapy with an overview of the past, present and the emerging roles of the physical therapist. Values, ethics and the standards of practice are explored as determinants of professional behavior. Communication skills are emphasized as the foundation of effective patient interactions.

Pt 450 Neurophysiology 3 Cr.

A course aimed at providing students with an in-depth understanding of the neuroanatomical and neurophysiological control of human movement, language and cognition. The course will pay particular attention to the neural substrates, both sensory and motor, that contribute to the control of posture and movement.

Pt 501 Research Methods I 2 Cr.

This course is the first of a series of courses that will introduce students to research principles in Physical Therapy. This series of courses will give students the knowledge and skills necessary to conduct independent research projects of presentable and publishable quality. This first course will consolidate and expand upon the information presented in the Epidemiology course (SC 292) by reviewing fundamental aspects of scientific inquiry from a physical therapy perspective. Emphases for

this course will include experimental design, data analyses and ethical issues in clinical research. Throughout the course, students will be encouraged to critically review and analyze published papers and to develop their own research questions.

Pt 502 Research Methods II **2 Cr.**

This course is the second of a series of courses that will introduce students to research principles in Physical Therapy. This course develops from the general review of clinical research presented in the first Research Methods course PT 501 by focusing on research communication. The goal of this course is to have students develop a research proposal of sufficient quality that it might be carried out successfully in later Research Methods courses. As in the first Research Methods course, reflective thinking will be encouraged by requiring group presentations of both the existing literature and of their own research ideas.

Sc 251 Astronomy **3 Cr.**

This is an introductory course that will describe, develop and create physical models for many of the observable astronomical events in the sky. The topics may include motion in the night sky, the solar system, light, stars, star groups, the origin of the universe, life in the universe, and UFO's.

Ss 246 Business Technology **3 Cr.**

This course is designed to be a last semester course for students enrolled in one of several Professional Studies or Teacher Education programs. It provides students the opportunity to bring together and apply the skills and principles learned to this point. Emphasis will be placed on the role of the office professional, the electronic office, human relations and office ethics, time and stress management, and meeting and conference planning.

Ss 247 Internship in Executive Administration **3 Cr.**

This internship provides the Executive Administration student an opportunity to gain experience in the office environment using the skills and applications learned in previous courses. The student must complete a minimum of 140 supervised hours in a professional business environment.

Sy 110 Cultural Anthropology 3 Cr.

This course is an introduction to the fundamental concepts and perspectives of culture. It surveys the dynamics of cultural evolution and its significance to civilization. Special attention will be directed towards the geographical basis of culture, the origins of civilization, the structure of civilization and culture — economic, political, familial, and religious structures and factors that lead to the demise of civilization.

Sc 271, Sc 272, Sc 291, and Sc 292 originally placed in the catalog as "pending approval" have been approved by the faculty.